

VILLAGE OF SCHUYLERVILLE

BOARD OF TRUSTEES

MONTHLY MEETING MINUTES

August 12, 2015

The Village of Schuylerville Board of Trustees met for their regular monthly meeting on Wednesday, August 12, 2015 at the Village Municipal Center. The meeting was called to order at 7:00 pm by Mayor John Sherman, followed by the Pledge of Allegiance. Roll Call: present were Mayor John Sherman; Trustees Daniel Carpenter, Whitney Colvin, Jim Miers, Robert Petralia; Clerk/Treasurer Anna Welfley. Village Attorney David Klingebiel was absent. There were several residents attending.

Trustee Petralia made a motion to approve the minutes of July 8, 2015, seconded by Trustee Colvin. All ayes. Motion passed.

Mayor Sherman read the upcoming meeting announcements and events.

Reports

Treasurer Anna Welfley read from her report on bank balances as of July 31, 2015. Sewer billing went out for the first quarter at \$232.50 per unit. The payment for this quarters due date is September 4; however the Board approved no late fees to be charged on late payments for this first quarter.

Code Enforcement Officer Gil Albert read from his report on his activities for July which included complaint responses regarding a sewer problem, construction inspections and an order of remedy.

Department of Public Works did not have a report

Fire Department did not have a report

Historian/Visitors Center did not have a report however, docent Esther Blair stated that she had a man from Portugal visit the center.

Planning member Leona Colvin reported on the activities of the July meeting which included and update from the Saratoga Gluten Free Bakery, Sweet Lou's Delicatessen, and Bohler Engineering representing Dollar General.

Sewer Chief Operator Harry Bogardus was unable to attend the meeting but provided a written report read by Mayor Sherman. Permit criteria was met for July and the new storm flow management system is working as designed. There was a USA-EPA Sanitary Sewer system Compliance Evaluation Inspection in June with the report

received July 23. There is a list of six items needing to be addressed which the sewer operators are working on. Operator Charles Sherman will begin his classroom training on September 8 for Basic Operations of WWTP's. The drying beds were not operating correctly due to damaged polymer. As a result, the septage receiving was suspended for two weeks until the drying beds were operating correctly.

Water Commissioner Daniel Baker read from his report on the water board meeting of July 20 as well as emergency special meetings held at the end of July and early August. The meetings were concerning water plant personnel and the water board commissioners. George Sullivan was appointed to his continuing position as chair of the water board and Evelyn Burks was appointed as secretary. The AUD is being prepared by The Bonadio Group. Billing units were reviewed and some changes were made. Chief Water Operator Mark Denison resigned as of August 3, accepting a new position at another municipality. He will remain as a weekend on call and emergency position to assist operator Todd Mallory until other provisions can be made. At a subsequent meeting s at the end of July emergency operation of the water plants were discussed and terms for Mr. Denison worked out as well as Mr. Mallory's status regarding benefits and work hours. George Sullivan was removed from the water board by the Village of Victory Mayor Dewey and Trustee Healy. DKC Engineering of Glens Falls will attend the August 17 meeting to discuss possible oversight of the water plants.

Public Comment

Resident Diana Martindale, Green Street, would like a copy of the Treasurer's report available to the public at the meetings.

Resident Andrew Jennings, Morgan's Run, asked about the overstated revenue from last year's budget and how that affected the current sewer finances. Mayor Sherman stated that this is being worked on. Trustee Carpenter explained how the septage receiving was being worked to increase revenue. He also asked about sidewalks in Morgan's Run and how the sidewalk reserve money was to be used.

Old Business

Fire House Roof

The approval for placement of a legal ad to bid the Fire House roof for immediate publication, created by Barton & Lougidice Engineering, was not approved as Trustee Colvin did not feel that he had the information he needed and wanted to review the engineer specs.

Discussion moved to the DPW building roof and Trustee Colvin stated that the village should go out to bid for that.

Trustee Petralia made a motion to go to bid for a new roof on the DPW Garage, Canal Street, seconded by Trustee Carpenter. All ayes. Motion passed.

There was no further discussion on the process of creating the bid package.

Lead Agency Fee from S/V BOWM

Commissioner Daniel Baker spoke to the lead agency fee owed to Schuylerville. He raised the issue of vouchers being paid without board approval when the lead agency transition took place and is now using that as an explanation of why Schuylerville is not yet receiving the monies due them as lead agent. The auditors are working on looking back at what bills were paid, and if they should have been paid at the time.

New Business

Trustee Colvin made a motion to approve the first quarter of the 2015/2016 FY for the period of August 1 to October 31. The Sewer Warrant total for the quarter is \$298,486.85. The motion was seconded by Trustee Miers. All ayes. Motion passed.

Trustee Miers made a motion to approve the hiring of Danielle Decker to clean the Village office and Fire House at the rate of \$25.00 per hour not to exceed four hours a week, seconded by Trustee Petralia. All ayes. Motion passed.

Trustee Carpenter asked if the funds to pay the cleaner had been budgeted for and Mayor Sherman answered yes.

Trustee Colvin made a motion to approve the hiring of Edward Sharp as a substitute crossing guard for the Schuylerville Central School at the rate of \$11.89 per hour for the 2015/2016 school year, pending a background check, seconded by Trustee Petralia. All ayes. Motion passed.

Trustee Miers made a motion to approve attendance at the NYCOM Fall Training School to be held in Lake Placid from September 28 to October 2 for Clerk/Treasurer Anna Welfley and Deputy Clerk/Treasurer Rose Decker seconded by Trustee Petralia. All ayes. Motion passed.

Trustee Carpenter made a motion to approve the Schuylerville Girl's Varsity Soccer Team car wash at the Fire House on Saturday August 15, seconded by Trustee Petralia. All ayes. Motion passed.

Public Comment

Resident, Andrew Jennings, Morgan's Run, asked if the two positions approved had been advertised. The Mayor answered that Danielle had cleaned previously and took a leave and was coming back. The Mayor stated that a substitute was needed for the crossing guard and that that position was very difficult to fill as it is random timing.

Resident, Leona Colvin, Pearl Street stated that other people should be given the opportunity to apply.

Executive Session

Trustee Colvin made a motion to go into executive session at 7:55 pm, seconded by Trustee Miers. All ayes. Motion passed.

Trustee Miers made a motion to come out of executive session at 8:25 pm, seconded by Trustee Miers. All ayes. Motion passed.

Daniel Baker was invited into the executive session to discuss the S/V BOWM personnel and board members.

Trustee Miers asked Commissioner Baker if he had arrived at a per gallon price for our water. Mr. Baker said he was working on it.

Trustee Colvin wants to call a special meeting for Monday, August 24 at 6:60 pm

Trustee Colvin made a motion to draft a letter to the Office of the State Comptroller requesting an audit of the sewer fund with contact information to be provided by Trustee Miers. The motion was seconded by Trustee Miers. All ayes. Motion passed.

Trustee Colvin made a motion to adjourn the meeting at 8:27 pm, seconded by Trustee Miers. Meeting adjourned.