

**SCHUYLERVILLE / VICTORY  
BOARD OF WATER MANAGEMENT**  
Monday October 16<sup>th</sup>, 2017 at 7:00 pm  
Village of Victory

PRESENT:

Daniel Baker – Village of Schuylerville, Chairman  
George Sullivan- Village of Victory, Commissioner  
Michael Hughes-Village of Schuylerville, Commissioner  
Timothy Healy-Village of Victory, Commissioner

ABSENT:

None

BOARD ANNOUNCEMENTS:

Next meeting will be held on November 21<sup>st</sup>, 2017 at the Village of Victory at 7:00 pm.

BOARD CORRESPONDENCE:

None

MINUTES:

Chairman Baker mentioned that the minutes from the September 26<sup>th</sup> meeting were available for review and that he had sent out the previous meetings minutes to the members of the board to review. Chairman Baker asked if there were any questions. There were no questions from the board. Chairman Baker made a motion to approve the minutes, Commissioner Healy seconded, all in favor.

TREASURER'S REPORT:

Operating Account	\$ 296,259.11
Filter Account	\$ 201,619.07
Meter/Capital Reserve Savings Account	\$ 250,797.04
Water Tank Savings	\$ 127,307.52

DCK PLANT OPERATIONS REPORT:

Chairman Baker read the weather report from DCK and then read from the project management portion of the operations report from DCK.

Both the Victory green sand plant and the Schuylerville RO plant operated by DCK during the month of September performed well.

Both plants met the requirements of the department of health for the water they produced. DCK operational staff made daily changes as necessary at each of the plants in order to produce the best water possible.

All samples were properly documented and recorded. Lab results were satisfactory and also appropriately filed with the NYS DOH office on Mohican Street in Glens Falls.

Chairman Baker read from the items of note in the DCK report;

The UV system has had an issue with increasing intensity percentage which is abnormal. We have contacted Aquionics to get a service tech on site to inspect all elements of the system to ensure things work properly. Don Coalts is still working to coordinate this.

Hydrants were flushed during the month of September; the DPW crews completed this task.

Auto flushers were checked and are all working properly.

Chairman Baker asked if there were any questions on the DCK report.

Commissioner Healy asked if Victory's plant had been running on a regular schedule. He expressed concern that he had been told that the lift station had not been running as much as it had in the past. Also, he said that Mayor Dewey was still looking for the backwash reports.

Chairman Baker said that he had received those reports and that he would send them to Mayor Dewey. Chairman Baker stated that as far as he knew the Victory plant had been running regularly. Commissioner Healy said that he had been getting a yellowish discoloration in his water about three times over the last month and that he thought that that was what happened when the water plant came back on line. Chairman Baker said he would check with DCK on that matter. Chairman Baker stated that he knew there had been some issues with one of the autoflushers that was running out of sync, and Don Coalts thought that could cause discoloration. Chairman Baker said he would follow up

Follow up on the 117 Monument Drive connection. The house located on Monument Drive does meet the specs required by the Village.

The water connection is scheduled for October 23<sup>rd</sup>. Don Coalts Senior and Junior will be on the job site to assist and oversee the connection. They have been working with Billy Lloyd to locate the line. At this point Chairman Baker addressed the contractor from Kodiak Construction, the builder for the new home. Chairman Baker said, "that is why you are here, correct?" The contractor said that he had been advised by the sewer board when he had attended their meeting, that he should come to the water board meeting to confirm that it had been set up. He was satisfied that a date had been set to do the connection.

42-44 Burgoyne Avenue update, still no word from Gil Albert regarding the inspection of the 44 Burgoyne property. Chairman Baker is working with Mark Rogers to get an opening in Mark's schedule to get the new connections done. Commissioner Healy stated that we would need to get other quotes on that.

Follow up on the changes pending to the rules and regulations. Last month we discussed the changes we wanted to make to the rules and regs. Chairman Baker said that he had discussed the matter with the attorney, Phil Dixon. The attorney had suggested that the wording could read that the property owner would be responsible for all costs including parts and labor as well as any outside contractors that might be needed to complete the job. Any DOT permits would need to be obtained as well as insurance coverage for the day. This would replace lines 8-11.

Chairman Baker suggested that they could add this to the rules and regs. Commissioner Healy suggested that he would like to see a completed copy of how the rules and regs would read, and then they could vote on it at the next meeting.

Chairman Baker said he would draft it then present it at the next meeting.

In reference to some discussion from the prior meeting, Commissioner Sullivan asked whether Treasurer Heyman had found any evidence of established policies on equipment reimbursements. Treasurer Heyman stated that she had found no policies only the equipment acquisition form. He felt that there were no policies, that it was too open ended, and that we were paying too much. He felt that there should be guidelines and policies. Chairman Baker suggested that we could have the two mayors come to the next meeting and work out something that would be acceptable for both villages. It was agreed that that would be a good idea.

### NEW BUSINESS;

Treasurer Heyman has contacted the Post Star to order the running of the legal notice to go out to bid for the tank repair job.

A printout of the proof is available in your packets.

It was prepared by CT Male and was run in the Post Star.

Commissioner Healy asked if he had a copy of the bid specs. Chairman Baker said yes, they were in a very large e-mail he received from CT Male. Commissioner Healy stated that usually at the village meetings, the board is able to review the specs before they go out in the paper. Chairman Baker said that we could pull the ad until the board had a chance to review the bid specs, and this was agreeable to the board.

Chairman Baker received notice from Don Coalts that the pitless adapter, which Mark Rogers had advised replacing back in the fall of 2016 while he was repairing well pump 1, had deteriorated further and that it was felt that it was urgent that it be replaced immediately. At the time Mark Rogers had done a patch under the pitless adapter. He said it would be only a matter of time before the pitless adapter would need to be replaced. Commissioner Healy said that it was his assumption originally that the repair was an emergency. Commissioner Sullivan asked who had declared that it was an emergency. Chairman Baker said it was Don Coalts. Commissioner Sullivan asked what was the recommendation of the Department of Health. Chairman Baker said he had not received the full report from the department of health. Commissioner Sullivan stated that he would like to be sure that it was actually an emergency before they proceeded with the repair. Commissioner Healy suggested that in the meantime they get other quotes.

Chairman Baker said that they would hold off on the repair until they had the full report from the Department of Health.

Chairman Baker asked if there should be a discussion about the sale of the water backhoe, or if the discussion should wait until the mayors were both at the meeting. Commissioner Sullivan said that he only wanted to sell the backhoe if the villages were not going to be using it.

Chairman Baker said he was undecided as to whether the backhoe should be sold.

The board decided to table the matter until the next meeting.

A resolution is needed to transfer funds from transmission and distribution contractual to transmission and distribution personnel. Chairman Baker read the following

Whereas, a budget amendment is needed to transfer money from the budget between appropriations for those costs associated from J.8340.400, Transmission and Distribution Contractual Expenses, \$10,000 to J.8310.100 Home and Community Services Personnel \$10,000.00

Therefore, be it resolved, that the Board of Water Management does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined.

Chairman Baker made the motion to approve, Commissioner Healy seconded, all in favor Commissioner Healy asked if we did a new curb stop at Saratoga Apple. Chairman Baker said yes, we did. Commissioner Healy asked if we were going to charge Saratoga Apple for that. Chairman Baker said yes.

Commissioner Hughes asked if anyone was tracking the units in Schuylerville. He mentioned a couple of properties that he suspected were not being charged for enough units. Commissioner Sullivan questioned whether we should be getting some sort of notification from the building inspector. Commissioner Hughes said that the building inspector had to go in and inspect to give them their certificate of occupancy. He feels that at this time we should be getting informed as to how many units there were. Chairman Baker asked Treasurer Heyman if she could e-mail Gil Albert as to how we can get certificate of occupancy information on all new business.

PUBLIC COMMENT;

None.

EXECUTIVE SESSION;

Chairman Baker asked if anyone wanted to go into executive session. Commissioner Sullivan said yes, he had something he would like to discuss.

Commissioner Sullivan made the motion to go into executive session, Chairman Baker seconded it.

When they came back into the room, Chairman Baker made the motion to come back out of executive session and Commissioner Healy seconded the motion. Chairman Baker stated that they had gone into executive session to discuss a personnel matter and that it would be tabled until another time.

AUDIT AND APPROVAL OF CLAIMS;

Chairman Baker made the motion to approve Abstract #5 of 2018 for \$21,019.49 Commissioner Healy seconded it, all in favor, abstract passed.

ADJOURNEMENT;

Chairman Baker made the motion to adjourn, Commissioner Sullivan seconded it, all in favor. Meeting adjourned.

Respectfully submitted,

*Cory J Heyman*