

**SCHUYLERVILLE / VICTORY
BOARD OF WATER MANAGEMENT**

Monday April 17th, 2017 7:00 pm
Village of Victory

MINUTES

PRESENT:

Daniel Baker – Village of Schuylerville, Chairman
George Sullivan- Village of Victory, Commissioner
Michael Hughes-Village of Schuylerville, Commissioner
Timothy Healy-Village of Victory, Commissioner

ABSENT:

None

BOARD ANNOUNCEMENTS:

The next Board meeting will be on Monday, May 15th at 7:00 pm at the Village of Victory.

BOARD CORRESPONDENCE:

None.

MINUTES:

Chairman Baker mentioned that the minutes from the March 20th meeting were available for review and that he had sent out the previous meetings minutes to the members of the board to review. Chairman Baker made a motion to approve the minutes from the March 20th, 2017 meeting; it was seconded by, Commissioner Sullivan - aye, Commissioner Healy-aye, Chairman Baker aye. Motion carried, 4-0.

TREASURER'S REPORT:

Bank Balances:

Operating Account	\$ 231,497.23
Filter Account	\$ 281,529.65
Meter/Capital Reserve Savings Account	\$ 250,734.17
Water Tank Savings	\$57,418.04

DCK PLANT OPERATIONS REPORT:

The weather during the month of March was cooler than the norm. During the month of March both plants performed well. Both plants met the requirements of the Department of Health for the water they produced. DCK's operational staff made other daily changes as necessary at each of the plants in order to produce the best water possible.

We have discussed in the past the routine inspections of the autoflushers in the distribution system. The two new flushers have been approved and ordered. They will be installed when they are received.

The new setpoints seem to be working well for the UV system and its longevity. DCK will continue to monitor cycles and total run time of this system.

On March 12th there was an issue with the Ross relief valve on the distribution pump. This was changed out with another valve on hand but a spare should be ordered in case there are any other unforeseen issues with this valve. At this point Chairman Baker suggested that as this part did not necessarily need to be specifically Ross brand, we should get more quotes before we order the replacement spare.

Chairman Baker asked if anyone had any questions on the report.

OLD BUSINESS:

The renewed contract for DCK has been received and signed; there is a copy on file.

The 2016 AUD has been completed and submitted and has been made available for all board members in their binders for review. Chairman Baker said there was a revenue over expenses surplus of \$88,512.00 at the end of the year. Subtracting the fifteen thousand for the filter savings account, the balance would be \$73,512.00. Chairman Baker mentioned that the idea of moving any surplus from the operating account to the Water tank repair account had been discussed and approved at a prior meeting. Chairman Baker then made a motion to move those surplus funds from operating account to the Water Tank Savings account. Commissioner Sullivan seconded, all in favor.

Chairman Baker mentioned that he had been in contact with CT Male over the weekend and that they had agreed to come to our next meeting to discuss the findings of their inspection.

NEW BUSINESS:

Hydrant flushing in Victory turned up a few issues, one of which was two hydrants that were hard to turn. Billy Lloyd is looking into that matter.

Three of the hydrants, one by the monument, one across from 136 Cemetery Road and the one on the corner of Cemetery all had very low flow. Lloyd told Joanne Bielkeiwicz that he didn't think the hydrant would be effective in the event of a fire.

Bielkeiwicz became upset and e-mailed Heyman voicing her concern, requesting a formal letter of how the water board was going to address this issue. A copy of this letter was provided to the board members for review.

Chairman Baker stated that he thought that the issue may have been exacerbated by the hydrant flushing and that the hydrant should be tested again by DCK with a flow meter after the flushing was completed. Chairman Baker also mentioned that ISO would be coming out to test the hydrants, and that those inspections would provide results for us as well.

Commissioner Sullivan thought that it might be a good idea to look up the report that was done approximately ten years ago. He said that he felt that this was an ongoing issue, due to the fact that the Cemetery Road residents were not at a grade far enough below that of the tank to have adequate pressure. He also said that the residents of Monument Drive, Schuyler Heights Drive and some of Morgan's Run had issues with water pressure as well.

He said that the low pressure was not an issue with the hydrant.

Some discussion followed as to the possible ways to increase the pressure for those areas. Also suggested by Commissioner Sullivan was the possibility of someone being entrusted with a key to the Victory Water Plant, so that in the event of a fire in that area, the pump at the Victory Plant could be manually turned on to maintain the highest water level in the tank as possible.

Commissioner Hughes asked if a person from DPW could have permission to access the pumps. Commissioner Sullivan said it could also be a person from the fire department who could be trained to operate the plant pump. A letter was to be drafted up and sent back to Ms. Bielkeiwicz regarding her concern.

The Pond Street repair went well, DPWs from both villages worked together to complete the job in a timely manner.

The connection for the house was a direct line coming into the main. The turn off was buried, and was just a shut off gate valve, covered with a five gallon bucket.

Commissioner Sullivan wondered how many other houses were connected in this manner.

A boil water advisory was issued. Treasurer Heyman delivered the advisory and posted notices. DCK advised all affected residents of the lifting of the boil water advisory over the weekend.

Ian Widrick lodged a complaint at the office of the water department on April 17th that the DPW had not repaired the damage to his lawn during the work done at 5 Gates Avenue on February 2nd. Chairman Baker said that he would ask Billy Lloyd to repair the area, rake out and reseed. All agreed to having Billy Lloyd repair and seed the area.

Commissioner Hughes raised the question as to who would be doing the paving at the site of the 90 Broad Street repair. Chairman Baker said that Rob Decker from Schuylerville DPW would be in charge of that project. He also suggested that Rob Decker and Billy Lloyd could work together on the Pond Street and the Pine street pavement repairs, and that they should document this to attest to shared services for the state.

In the matter of the changes to the adopted budget for 2017-2018, Commissioner Healy stated that he felt that since the budget had already been adopted that there should be a resolution for a budget amendment. Chairman Baker agreed to this, and it was postponed until the next meeting.

Chairman Baker explained to Leslie Dennison that the budget amendments were necessary as the estimated revenues were overstated. This happened because of the way the software system presented the units. We used the school rate which was for the year, as opposed to the quarter. Since the school is only billed once annually, the units are multiplied by four, thus giving us a much higher number of units for the school.

The current computer that is used for the financials of the water department has been determined to be inadequate for the tasks. We have a quote from Dell computer in the amount of \$996.89. As there is roughly \$54,000 favorable to the revenues thus far this year, it has been determined that the new computer could be purchased within this fiscal year.

The quote from Dell for the new computer has been made available to the board for review. Chairman Baker made a motion to approve the quote. Commissioner Sullivan asked if there should be more quotes as this was over the procurement policy rate, but Chairman Baker pointed out that it was a state contract. Commissioner Healy seconded, all in favor.

Chairman Baker stated that there is a resolution for a budget amendment that needs to be approved for the current year. Chairman Baker read the following resolution;

WHEREAS, a budget amendment is needed to transfer money from the budget between appropriations for those costs associated from J.8340.400, Transmission and Distribution Contractual Expenses, \$11,000.00, to J.8320.400 Power and Pumping Contractual \$6,000 and J.8330.400 Purification Contractual Expenses, \$5,000.

WHEREAS, the budget should be amended as follows;

From:

J.8340.400 Transmission and Distribution Contractual Expense \$11,000.00

To:

J.8320.400 Power and Pumping Contractual \$6,000.00
J.8330.400 Purification Contractual Expenses \$5,000.00

Chairman Baker made the motion to approve the resolution, Commissioner Sullivan seconded it all in favor

PUBLIC COMMENT:

Leslie Dennison asked about the quote for the price of the filters from Trumpler Clancy. Chairman Baker said he had not heard back from the company as of this time, but that the last quote had been for \$97,000 per reverse osmosis filter, bringing the total, which included the CIP filters which would also need replacing at this time to \$194,000.

Leslie Dennison also asked about the increase in the DCK contract.

Chairman Baker explained that the increase was for 4% over the next two years to be raised starting July 2017 and to remain flat for the remainder of their contract.

Leslie asked what the specific amount was.

Chairman Baker said it would increase \$2,925.60 annually, increasing their rate from \$74,640.00 per year to \$77,065.00.

Leslie Dennison also inquired about the meeting with CT Male. She commented on the discrepancy between the previous tank inspection which pointed out several urgent issues, to the recent one by CT Male which showed only superficial issues and minor repairs to be made.

Chairman Baker said that he too was pleasantly surprised by the findings and offered to give Leslie a copy of the tank inspection report to review.

Leslie also asked as to whether they planned to install the mixer as had been previously discussed, and Chairman Baker said that he thought they would. Chairman Baker also stated that CT Male had suggested hiring another firm to install the mixer other than the manufacturer as the company was located in North Dakota. He felt that it would be prudent to hire someone local, or to complete the job with our own crew.

Chairman Baker said that he felt the railings that were suggested were a good idea, but that the fencing surrounding the tank might not be money well spent as he thought that the locked ladder and railing were sufficient security.

EXECUTIVE SESSION:

None

AUDIT AND APPROVAL OF CLAIMS:

Chairman Baker made a motion to approve Abstract 11 for \$27,325.25. Commissioner Sullivan seconded all in favor.

ADJOURNMENT:

Chairman Baker made a motion to adjourn, Commissioner Healy seconded all in favor.

Sincerely,

Cory Heyman