

**SCHUYLERVILLE / VICTORY
BOARD OF WATER MANAGEMENT**
Monday August 21st, 2017 at 7:00 pm
Village of Victory

MINUTES

PRESENT:

Daniel Baker – Village of Schuylerville, Chairman
George Sullivan- Village of Victory, Commissioner
Michael Hughes-Village of Schuylerville, Commissioner
Timothy Healy-Village of Victory, Commissioner

ABSENT:

None

BOARD ANNOUNCEMENTS:

Next meeting will be held on September 25th, 2017 at the Village of Victory.

BOARD CORRESPONDENCE:

Ms. Jeanna Labas has contacted the water board regarding an application for water hook up at 117 Monument Drive. She has submitted her application as well as the plans for the building. Chairman Baker confirmed the location with Jesse Boucher, who was there to represent the construction firm that is building the house.

Jesse Boucher was able to answer all questions directed to him regarding the request for the connection for 117 Monument.

Chairman Baker advised Mr. Boucher that there was a \$300.00 application fee, and that there could be charges of up to \$1,200.00 for the parts and labor associated with the connection.

Chairman Baker pointed out that the main was on the opposite side of the road which would require boring under the road. He also advised him of the \$50 water turn on fee, due at the time of account activation.

Chairman Baker advised Mr. Boucher that it would most likely be scheduled into late September. Chairman Baker made a motion to approve the application, Commissioner Sullivan seconded it, all in favor.

MINUTES:

Chairman Baker mentioned that the minutes from the July 17th meeting were available for review and that he had sent out the previous meetings minutes to the members of the board to review. Chairman Baker asked if there were any questions. There were no questions from the board, Chairman Baker made a motion to approve the minutes, Commissioner Sullivan seconded, all in favor.

TREASURER'S REPORT:

Bank Balances:

Operating Account	\$ 277,084.11
Filter Account	\$ 201,602.22
Meter/Capital Reserve Savings Account	\$ 250,765.43
Water Tank Savings	\$ 127,291.48

DCK PLANT OPERATIONS REPORT:

Chairman Baker read from the project management portion of the operations report from DCK. DCK plant operators followed normal plant operations, recordkeeping, and attended to the physical cleanliness of the facility inside the fence, etc. All facilities were inspected daily, even if not in service during the period.

During the beginning of the month, DCK had both dehumidifiers in place at the Schuylerville plant which dramatically helped with the condensation issues we have been experiencing at the plant. We recommend looking into a third dehumidifier so that there are two dedicated to the RO plant and one dedicated to the Victory plant.

There was also mention made of the fact that DCK has been delayed in ordering the UV parts pending board approval. Chairman Baker stated that he has told DCK that he needs a quote for the parts, as per the procurement policy.

DCK completed the RO #1 filter change. Don Coalts said the changeout went well. They contacted Chairman Baker on Thursday to ask if they could rent a dumpster to remove the old filters. The cost was for \$450.00 for the weekend. The dumpster was COD, so Chairman Baker asked DCK to pay for the dumpster, and that the water board would reimburse them. Chairman Baker mentioned that the invoice from DCK had this charge on it.

OLD BUSINESS:

Nate Darrows and Dave Robert both have gotten their DOT permits approval. Mr Darrows project is going to start next week on Monday the 28th. It should be completed on Tuesday the 29th. Chairman Baker said he has already been in contact with Davis valve and gave them contact information for Morning Star excavation for coordination.

Dave Roberts called on Friday to request to do the connection on the same day as Mr. Darrows. Chairman Baker reminded Mr. Roberts that he had been told that he needed to give a 2 week notice before scheduling the connection work, and that as Rob Decker was on vacation, he would not be able to schedule that until he returned.

Commissioner Sullivan asked if we had the permits from the application. Treasurer Heyman stated that Nate Darrows had dropped off his permit at the water office. Commissioner Sullivan cautioned that he felt Mr. Roberts might try to do the job without completing proper procedure.

NEW BUSINESS;

The batch penalty for the first quarter of 2017-2018 was for \$2,955.00.

Chairman Baker announced that we have a contract renewal available for review, he mentioned that the original contract that they had sent was for considerably more, 7 % more than the previous year for the same services. He contacted the group and was able to get the increase reduced to 4%.

Chairman Baker made a motion to approve the quote, Commissioner Sullivan seconded it, all in favor.

Chairman Baker brought up the matter of the ISO survey that was sent to the water board. The report showed that the PPC (Public Protection Classification) had dropped since the previous finding from a 4/4X to 5/5X. (1 is the highest rating and 10 is does not meet requirements.)

Chairman Baker mentioned that this report was for the village of Victory and that he has not seen the report for the Village of Schuylerville. Chairman Baker discussed the report with Don Coalts. Don Coalts stated that ISO did not do any tests on the hydrant flow rate and were working on old data.

Chairman Baker also mentioned that the data included in determining the rating was also from an interview with the fire chief regarding training and public awareness programs. Leslie Dennison, who attended the meeting stated that this would raise insurance rates for homeowners. Chairman Baker replied that he was looking for a more definitive reason why the rating was dropped. Chairman Baker read the report out loud, which seemed to say that we should call to get advised on what measures we could take to correct any issues that there might be that have caused this drop.

Chairman Baker asked if Commissioner Healy could contact Larry Wolcott to find out what was on the report. Chairman Baker said that he would reach out to the person who did the inspection to find out why the change had been instituted. Commissioner Sullivan said that he felt the downgrade was most likely a problem with the village and not with the water as the data pertaining to the water department was unchanged.

Chairman Baker brought up the next item of new business on the agenda, of the letter of intent from the firm that does the AUDS for the Village of Victory. The firm is Whittemore, Dowan and Ricciardelli The quote was for less money than the previous accounting firm, and as the board had not been satisfied with the service from the last firm it was decided that the board would switch to the new firm for the filing of this year's AUD.

Chairman Baker made a motion to approve the letter of intent from WDR. Commissioner Healy seconded it all in favor.

PUBLIC COMMENT;

Leslie Dennison expressed concern that the UV system is not currently operational. She wanted to know why it was not working. She said that it was her understanding that it was more than just the bulbs, that it was some kind of mechanism that would cost over \$500. Dan said that he had heard that there was a delay in the order of the UV parts. Leslie said that she thought that since the system was unique that there wouldn't be another company that would carry this part. Chairman Baker stated that regardless of this, he still needed to get a quote from DCK as per the rules of the procurement policy.

EXECUTIVE SESSION;

None

AUDIT AND APPROVAL OF CLAIMS;

Chairman Baker made the motion to approve Abstract #3 for 2018 (\$36,392.18)
Commissioner Healy seconded it, all in favor

ADJOURNEMENT;

Commissioner Healy made the motion to adjourn, Commissioner Sullivan seconded the motion, all in favor. Meeting adjourned

Respectfully submitted,

Cory J Heyman