

**SCHUYLERVILLE / VICTORY
BOARD OF WATER MANAGEMENT**

Monday January 22, 2018 at 7:00 pm
Village of Victory

PRESENT:

Daniel Baker – Village of Schuylerville, Chairman
Michael Hughes-Village of Schuylerville, Commissioner
Timothy Healy-Village of Victory, Commissioner
Gary Wilder- Village of Schuylerville, Alternate

ABSENT:

George Sullivan- Village of Victory, Commissioner

BOARD ANNOUNCEMENTS:

Next meeting will be held on Monday, February 26th location to be Schuylerville, if there is no planning board meeting.

BOARD CORRESPONDENCE:

None

MINUTES:

Chairman Baker mentioned that the minutes from the November 20th meeting as well as the December 22nd meeting were available for review and that he had sent out the previous meetings minutes to the members of the board to review. Chairman Baker asked if there were any questions. There were no questions from the board. Commissioner Hughes made the motion to approve, Commissioner Healy seconded all in favor

TREASURER'S REPORT:

Operating Account	\$ 195,356.73
Filter Account	\$ 201,644.48
Meter/Capital Reserve Savings Account	\$ 250,828.65
Water Tank Savings	\$ 127,323.57

DCK PLANT OPERATIONS:

Chairman Baker read from the items of note section of the report;

Auto flushers were checked and all working properly. During the winter months these will be checked more routinely to ensure proper operation.

RASP was on site on December 8th to determine why RO 2 would not run, it was found to be a faulty output card. We had one on the shelf and it was replaced. We were told at this time that these cards are essentially obsolete and finding spare parts in the future may prove difficult. RO2 train was run to river for 35 minutes and placed back in service.

Fire extinguishers taken to be inspected on December 18th.

Computer inside of the lab room had an error with the network card. This did not affect the plant running, but caused issue with communication of any alarms and remote inspection of the plant flow chart. Jim Norton ordered and replaced the network card and the computer is working as it should now.

Chairman Baker asked if there were any questions or comments on the report, there were none.

OLD BUSINESS:

Kathryn Serra was at the meeting to discuss the bid documents for the tank repair project. Chairman Baker confirmed with the board that they had all received copies of the bids. He mentioned that they all had copies of the recommendation by CT Male for the bid award. He read from the letter from Kathryn Sera the following;

Bids were opened on January 9, 2018 for the above referenced project. A total of three (3) bids were received, as noted on the enclosed bid summary. The bids were reviewed for accuracy and conformance with the bid requirements. The apparent low bidder, Spensieri Diversified, LLC, was verified and deemed to be acceptable. The bidder has indicated that they will perform all components of the work, except for the tank cleaning. They will subcontract with Atlantic Underwater Services, Inc., of Lake Pleasant, NY for that work.

Based upon documentation provided with their bid, and prior experience in successfully completing water tank rehabilitation projects, we recommend that the Water Board award the project to Spensieri Diversified, LLC, for their bid price of \$88,000.

It was discussed that adding a new electrical panel would be included in the bid price. This was deemed necessary as currently the electrical panel is older, not code compliant and also runs along the water line and was considered to be unsafe.

Kathryn Serra explained that the great discrepancy in the prices in the bids was mostly due to the fact that the higher contractors were subbing out the installation of the mixer, which she said was not necessary, as it is a simple installation. Chairman Baker asked when the work would commence, Kathryn Serra said that some of the work could be started when she feels the weather will permit. She said that they will be checking in with her as to the scheduling of the project. She also stated that there would be a licensed tank inspector checking in on the job as it progressed, particularly during the cleaning of the tank to be sure that the diver and the cleaning equipment would be properly sanitized before entering the tank, and that the dirty water would be properly discharged from the tank to the appropriate location, which should be the storm drain that is located just south of the tank. She said that the project manager would be in contact with the waste water treatment plant operator to ensure that he would have permission to expel into the system. Chairman Baker also stated that the water plant operator would be on location for the cleaning. He also felt that he would like the operator to be present during the install of the mixer. Kathryn Serra will send an e-mail to Phil Dixon for his approval.

Chairman Baker made a motion to approve the award of bid contract contingent upon the approval of Phil Dixon, the attorney for the water board, Commissioner Healy seconded, all in favor.

There was a review of the changes to the rules and regs. Originally, the attorney, Phil Dixon was unable to attend, due to a health issue. The members of the board had spoken on the phone with Phil at the beginning of the meeting to go over these questions. There was a concern that the Village might be responsible for bringing the main to the customer. Phil Dixon said that there was no rule that would cause us to have an obligation to bring the main to the customer. Commissioner Healy stated that he would like to see the wording added to show the language that is in the IMA regarding our obligations to outside users.

NEW BUSINESS:

At our last meeting a question was raised by Commissioner Sullivan regarding a concern he had that we might be legally required to bring the main to the customer in the event that there was an application for a new connection that was in an area in which no main currently exists.

Chairman Baker had asked Attorney Dixon to look into the matter, and he determined that we were not responsible for the costs of extending the main to reach the resident.

Attorney Dixon originally was slated to attend the meeting, but as he was unable to attend, there was a phone conference to confirm this with the board before the meeting.

Chairman Baker asked if there were any other questions.

Commissioner Healy asked if there could be some language clarifying that the connection costs applied to the outside users as well.

It was agreed by the board that the same language used for the village residents would be included in the outside user's section of the rules and regs.

Commissioner Healy made a motion to accept the changes to the rules and regs, Commissioner Hughes seconded, all in favor.

The board discussed the purchase of a new secondary chemical feed pump. Currently, the water operator is replacing the chlorine chemical feed pump fairly frequently due to the highly corrosive nature of chlorine. The pump becomes so corroded that the fittings often break when the operator attempts to pull the pump to clean and rewind it.

This would be a preventative maintenance measure we could take by changing out the pumps before they become too corroded to remove. Three quotes were provided to all commissioners and were as follows; USA Blue Book \$849.95 Granger \$1,033.00 and Pollard \$814.95.

Chairman Baker made the motion to accept the bid from Pollard for \$814.95, Commissioner Hughes seconded, all in favor

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

None.

AUDIT AND APPROVAL OF CLAIMS:

Chairman Baker made the motion to approve Abstract 08 of 2018 for \$109,450.62

Commissioner Healy seconded it, all in favor, abstract passed.

ADJOURNEMENT;

Commissioner Hughes made the motion to adjourn, Chairman Baker seconded it, all in favor.

Meeting adjourned.

Respectfully submitted,

Cory J Heyman