

**SCHUYLERVILLE / VICTORY
BOARD OF WATER MANAGEMENT**

Monday April 16th, 2018 at 7:00 pm
Village of Victory

PRESENT:

Daniel Baker – Village of Schuylerville, Chairman
Michael Hughes-Village of Schuylerville, Commissioner
Timothy Healy-Village of Victory, Commissioner
Leslie Dennison- Alternate Commissioner
Gary Wilder- Village of Schuylerville, Alternate Commissioner

ABSENT:

None

BOARD ANNOUNCEMENTS:

Our next meeting will be on May 21st at the Village Meeting Hall at Victory, as there will be a planning board meeting at Schuylerville

BOARD CORRESPONDENCE:

None.

MINUTES:

Chairman Baker stated that the minutes from the March 2018 meeting were available for review and that he had sent out the previous meetings minutes to the members of the board to review. Chairman Baker asked if there were any questions. There were no questions from the board. Chairman Baker made the motion to approve the minutes, Commissioner Healy seconded, Leslie Dennison abstained as she did not attend the last meeting, 3 in favor, one abstained, minutes approved.

TREASURER'S REPORT:

Bank Balances:	
Operating Account	\$ 197,703.69
Filter Account	\$ 122,185.27
Meter/Capital Reserve Savings Account	\$ 250,859.58
Water Tank Savings	\$ 127,339.27

DCK PLANT OPERATIONS:

Chairman Baker read from the items of note;

Auto flushers were checked and all working properly.

Our crew is looking to coordinate a CIP on one of the RO membranes at the end of April. We will be looking to place an order for any filters and chemicals needed for this process. Quotes for needed filters are attached.

OLD BUSINESS:

Quotes for filters are in, the number estimated for the micron filters was correct at 60 at \$114.60 for the year for a total of \$6,876, however, the number of Roz filters originally estimated at 140, should actually be 260 @ 15.20 per filter would be 3,952.00, which comes to a total of \$10,828.00 for all filters. Chairman Baker made a motion to approve the quote from Trumpler Clancy, as it was considerably lower than the one from The Barney Corporation. Commissioner Hughes seconded that motion, all in favor.

Water tank repair, Chairman Baker stated that he had contacted CT Male regarding the tank project, the contractor, Spensieri, estimates the end of April, weather permitting. Alternate Dennison asked if DCK would be supervising the draining of the tank during the cleaning to be sure the levels stayed high enough. Chairman Baker assured her that DCK would be on site as well as an engineer from CT Male. Chairman Baker asked if there were any questions.

42-44 Burgoyne Street repair, this repair job was moved up a week earlier from it's original scheduled date as the water line from the stop to the home at 44 Burgoyne Street was broken, probably by the home owner, who had started his part of the repair, without calling dig safely. The DPW did a great job on this repair, working well together.

Mr. Fish, the owner at 44 Burgoyne Street, prior to the repair, had been several billings behind in payment for his water bill. He had received two regular mailings as well as a certified mailing, which he refused to pick up. Treasurer Heyman called him twice, leaving a message once and finally speaking to him the week before the repair to let him know that if the bill was not paid in full, when the connection was completed, his water would be turned off. (the water was previously not able to be turned off as he was sharing a connection with the neighbor at 42 Burgoyne.)

He gave a check on the day of the repair; however, the check was returned from the bank. Chairman Baker tasked Treasurer Heyman with informing Mr. Fish that he had until 3pm to come in to the office and make the check good, or the water would be turned off.

Mr. Fish did not come in, and Rob Decker turned off the water.

Mr. Fish claims he spoke to a lawyer, and that he felt it was not legal for us to turn off the water. Chairman Baker spoke with our attorney, who assured him that we were well within our rights to turn the water off. Treasurer Heyman advised Mr. Fish that as he was not a village resident, we had no obligation to provide him with water, and that it was against the law to write a bad check. Chairman Baker brought the board up to date on the situation regarding the repairs to the road at Route 338. Gary Mier from the Saratoga County DPW informed the board that Route 338 used to be a state road, and that there was an 18" layer of concrete and rebar that needed to be returned to its original state.

Treasurer Heyman was only able to obtain one quote from a commercial contractor for this job, Denali Construction for \$2900.00.

Treasurer Heyman contacted Gary Miers to find out if they would be interested in doing this job themselves, as they were familiar with the specs and also as they are working on a timeline and were planning to pave the road within the next several weeks. The quote from the county was for

\$2,800.00. Chairman Baker made a motion to hire the county to complete the repair to the road, Alternate Dennison seconded, all in favor.

Norton check issue; last month we discussed the fact that the check to Jim Norton was sent to the wrong address, as we had not used his services in several years (we have a different tech company now, and Don Coalts did not know this.)

Norton has still not received his check and the check has not cleared the bank, so Chairman Baker made a motion to stop payment on the first check and issue him a new one, Commissioner Healy seconded the motion all in favor.

NEW BUSINESS:

A deposit for \$10,997.76 from the Village of Schuylerville General Fund and also the Sewer fund, which was supposed to be put into the payroll account for the village, was accidentally deposited by the former clerk into the water account. Chairman Baker had made the board aware of the situation at the time. All board members have been provided with supporting documentation. These funds need to be returned to the Schuylerville TA (payroll) account. Chairman Baker made a motion to approve the issuing of the check to Schuylerville, Commissioner Hughes seconded, all in favor.

Resolution to adopt the 2018-2019 budget for the Schuylerville/Victory board of water management;

WHEREAS, the board would like to adopt the budget for the fiscal year 2018-2019 as follows

WHEREAS REVENUES SHALL BE:

J.2142 - Unmetered Water Sales - \$463,790.00
J.2144 - Water Service Charges - \$500.00
J.2148 - Interest & Penalties on Water Rents - \$10,000.00
J.2401 - Interest and Earnings - \$250.00
J.0909 - Fund Balance - \$10,000.00
Total Revenue - \$484,540.00

WHEREAS EXPENSES SHALL BE:

J.1910 – J.1950 Special Items - \$25,000.00
J.8310 - Home and Community Services - \$63,328.00
J.8320 – Source of Supply, Power, and Pumping - \$137,060.00
J.8330 - Purification - \$82,000.00
J.8340 -Transmission & Distribution - \$64,016.06
J.9010 - J.9040 Employee Benefits - \$24,484.94
J.9750 - Budget Notes Principle - \$88,651.00
Total Expenses -\$484,540.00

RATES:

Inside Users - \$380.00/Year, \$95.00/Quarterly
Outside Users - \$570.00/Year, \$142.50/Quarterly

WHEREAS, fund balance was used in the amount of \$10,000.00. This will be used to begin building back up the filter savings account in the amount of \$15,000.00 per year.

WHEREAS, water commissioners pay will remain the same at \$150.00 per month. The Chairman remains the same as well at \$250.00 per month.

WHEREAS, the Clerk/Treasurer rate of pay remains the same, with a contract with Robert Half Staffing Agency at \$29.75 per hour

THEREFORE, BE IT RESOLVED, that the Board of Water Management does hereby approve this resolution for the adoption of the 2018-2019 fiscal year budget.

Votes as follows;

Motion by: Chairman Baker Seconded by: Commissioner Healy

Roll Call:

Daniel Baker, VOS Chairman	AYE
Michael Hughes, VOS Commissioner	AYE
Leslie Dennison, Alternate VOV Commissioner	AYE
Timothy Healy, VOV Commissioner	AYE

Vote: 4 - 0

Motion: Passed

There is a resolution for a transfer of funds;

WHEREAS, a budget amendment is needed to transfer money from the budget between appropriations for those costs associated from J.8330.400, Purification Contractual Expenses, \$10,000.00 and J.8340.400 Transmission and Distribution Contractual \$7,000.00 to J.8320.400 Source of Supply Power and Pumping Contractual \$10,000 and J.8340.100 Transmission and Distribution Personnel, \$7,000.

THEREFORE, BE IT RESOLVED, that the Board of Water Management does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined.

Motion by: Chairman Baker

Seconded by: Commissioner Hughes

Roll Call: (circle roll call vote)

Daniel Baker, VOS Chairman	AYE
Michael Hughes, VOS Commissioner	AYE
Leslie Dennison, VOV Alternate Commissioner	AYE
Timothy Healy, VOV Commissioner	AYE

Vote: 4 - 0

Motion: Passed

Before opening up for public comment, Chairman Baker asked if there were any questions for the board.

Leslie Dennison asked if the water department could check the curb stops on the homes on Pond and Cemetery to be sure they were functioning properly before Victory repaved those roads, which they are planning to do this summer. Chairman Baker said that he would task DCK to coordinate with Billy Lloyd to test all curbstops and to be sure that the lines were properly marked before paving. Commissioner Hughes asked about the hydrants as well, and Chairman Baker stated that since hydrant flushing was happening next week, that any issues would be reported.

Chairman Baker also stated that there were definitely at least two hydrant replacements that needed to be done, one was across from the apple orchard, the sleeve for which has been ordered and one was at the top of Green Street, which does not have a stop, and will need to be hired out. DCK is getting some estimates for this job, but we are waiting until after the flushing in case there are more issues to address.

Leslie asked if we need to get new risers for the curb stops so that we can be sure not to pave over them.

Mayor Dewey asked if there were any stops in the road, and that we should be checking on this.

Commissioner Hughes asked about any gate valves or manholes in County Road 338 (Burgoyne Street) that will be being paved which should be brought up in level to avoid issues with these after the paving. Chairman Baker tasked Treasurer Heyman with asking the county about how the paving will affect any existing stops, manholes or gate valves on Burgoyne.

PUBLIC HEARING:

None

EXECUTIVE SESSION:

None

AUDIT AND APPROVAL OF CLAIMS:

Chairman Baker made a motion to approve the abstract 11 of 2018 for \$15,871.32, Commissioner Healy seconded, all in favor

ADJOURNEMENT:

Chairman Baker made the motion to adjourn, Commissioner Healy seconded, all in favor, Meeting adjourned

Respectfully submitted,

Cory J Heyman