

VILLAGE OF SCHUYLERVILLE
MEETING MINUTES
Tuesday, November 8th 2017

PRESENT:

Mayor Daniel Carpenter
Trustee Daniel Baker
Trustee Brian Drew
Trustee Nicole Proctor

ABSENT:

Trustee Robert Petralia
Attorney David Klingebiel

BOARD ANNOUNCEMENTS:

Schuylerville Village Meeting on Wednesday, December 13th at 7:00 PM at the Village Municipal Center

Schuylerville Board Workshop, Monday December 4th at 6:30 PM at the Village Municipal Center

Schuylerville/Victory Board of Water Management Meeting Monday, November 20th at 7 PM in the Victory Meeting Hall

Schuylerville Planning Board Meeting Monday, November 20 at 6:30 PM in the Village Municipal Center

Village offices will be closed Friday, November 10th in observance of Veteran's Day

BOARD CORRESPONDENCE:

None

MINUTES:

Trustee Drew made a motion to approve the Minutes from October 11, 2017. Trustee Baker said that he would second the minutes with the following corrections; For the approval of the vouchers he said the following transpired; General Fund, motion to approve was made by Trustee Baker, seconded by Trustee Proctor, all in favor. Sewer Fund vouchers, motion to approve Trustee Baker, seconded by Brian Drew, all in favor.

Mayor Carpenter announced the second set of minutes to be approved, the October 30th workshop meeting, Mayor Carpenter made the motion to approve, Trustee Baker seconded, all in favor.

TREASURER'S REPORT:

General Fund	\$902,215.18
Sewer Now Account	\$23,106.19
Trust Agency Account	\$6,167.80
Housing Rehab	\$2,702.41
AHC home imp.	\$2,520.68
Septage receiving	\$49,317.56
Capital Sewer	\$120,411.89
Repair reserve	\$4,651.44
Sidewalk repair res.	\$2,5037.32
Sewer Equipment	\$59,009.02
Harbor Project	\$5,076.16
Memorial Day	\$4,858.94
Capital Project	\$10,061.01
Morgans Run	\$14,162.73

The billing for Quarter 2 of 2017-2018 was sent out on November 1st in the amount of \$170,214.56

CODE ENFORCEMENT REPORT:

Gil Albert Code Enforcement Officer, read from his Zoning Officers Report, the following: He began with the announcement that he had spent three days on codes classes, he also noted the completed final inspections, permits and C of Os issued, as well as the fact that he had met with Rob Decker to decide how to delineate Beagle Street.

DEPARTMENT OF PUBLIC WORKS REPORT:

Rob Decker announced that he had taken NYCOM classes during the month and that the classes were very informative.

He also mentioned that there have been several issues this month with equipment, causing a backup with the leaf removal.

He reported that the snow removal equipment was up and ready for the upcoming season.

Mayor Carpenter asked about the upcoming paving job at Wendy Lukas's House. Rob Decker reported that the job was scheduled for the next day at approximately 11am.

WASTE WATER TREATMENT PLANT;

Water flow meter has been received but grounding rings were not shipped with the meters. Charlie Sherman said he was able to provide the flow meter data from 2016 up until the flow meter stopped working on May 10th. A new meter has been ordered and he is waiting for it to arrive. Mayor Carpenter asked about the water line that had failed earlier in the month, Mr. Sherman said that the repair was complete. Mayor Carpenter asked how the plant was handling the septage, Mr. Sherman said that currently they were experiencing high volumes, but that he thought they would catch up as the weather cooled. Mayor Carpenter advised Mr. Sherman that he was working with a tech company to upgrade our computer systems and that Stored Tech would be visiting the plant sometime in the next couple of weeks to assess their system.

FIRE DEPARTMENT;

No report

HISTORIAN/VISITORS CENTER;

No report.

WILTON EMERGENCY SQUAD;

No report.

PLANNING BOARD;

The planning board will be meeting on November 20th at the village of Schuylerville Hall regarding the LA Group on their Green Street Project as well as the project proposed by Jason Young.

WATER BOARD;

Trustee Baker read from the draft version of the October Water Board minutes.

The meeting was held Monday October 16th, 2017 at 7:00 pm at the Village of Victory

The next meeting will be held on November 20st, 2017 at the Village of Victory at 7:00 pm

Minutes from September were approved.

Trustee Baker read the Treasurer's report as follows;

Operating Account	\$ 296,259.11
Filter Account	\$ 201,619.07
Meter/Capital Reserve Savings Account	\$ 250,797.04
Water Tank Savings	\$ 127,307.52

Trustee Baker read the DCK operators report, items of note were;
The UV system has had an issue with increasing intensity percentage which is abnormal. We have contacted Aquionics to get a service tech on site to inspect all elements of the system to ensure things work properly.
Hydrants were flushed during the month of September; the DPW crews completed this task.
Auto flushers were checked and are all working properly.
Follow up on the 117 Monument Drive connection. The connection was completed on October 23rd. Don Coalts Senior and Junior were present at the job site, as well as some members of the Schuylerville DPW and the Victory DPW.
Currently we are looking for quotes on replacing an old buffalo box that is servicing two properties, 42 and 44 Burgoyne Street.

OLD BUSINESS:

The water board is currently working with their attorney to revise the rules and regulations regarding the pricing on new connections.

Also there was some discussion as to the equipment acquisition policy.

Currently there are no established policies on this.

Chairman Baker said he suggested at the meeting that the Mayors of both villages might want to weigh in on this at a water board meeting. The other board members agreed that this could be a good solution.

CT male bids went out on the tank repair project. This was regarding some repairs that were suggested to us as a result of the tank inspection we had done by CT Male in the spring of 2017. we are doing a final review and are going to vote on it at our next meeting, so that it can be put in the paper. These are just some minor

NEW BUSINESS

Chairman Baker received notice from Don Coalts that the pitless adapter, which Mark Rogers had advised replacing back in the fall of 2016 while he was repairing well pump 1, had deteriorated further and that it was felt that it was urgent that it be replaced immediately. At the time Mark Rogers had done a patch under the pitless adapter. He said it would be only a matter of time before the pitless adapter would need to be replaced. We are currently down to one well, well pump 2, and hope to get this completed as soon as the part is received.

There was a budget transfer that was needed from Transmission and Distribution Contractual Expenses, \$10,000 to J.8310.100 Home and Community Services Personnel \$10,000.00

Commissioner Healy asked if we did a new curb stop at Saratoga Apple. Chairman Baker said yes, we did. Commissioner Healy asked if we were going to charge Saratoga Apple for the connection costs. Chairman Baker said yes.

Commissioner Hughes asked if anyone was tracking the units in Schuylerville. He mentioned a couple of properties that he suspected were not being charged for enough units how many units there were. Chairman Baker asked Treasurer Heyman if she could e-mail Gil Albert as to how we can get certificate of occupancy information on all new business.

Trustee Baker said that he had contacted Gil Albert on this matter and that he would in the future be e-mailing any certificate of occupancy that are completed to the water board treasurer.

There was no public comment

The board went into executive session regarding a personnel matter, which was tabled for another time.

The audit and approval of claims was approved in the amount of \$21,019.49

The meeting was adjourned.

TRUSTEE COMMITTEES (SIDEWALK AND TREES)

Trustee Nicole Proctor, Chairman for the Tree Committee stated that the tree committee meeting will be Thursday November 16th at 7 pm at Faith Chapel church.

Trustee Proctor met with the Lions Club to speak about what the Tree Committee's mission was. She informed them that as of the October meeting the tree committee has set a goal for 2018 to plant twenty trees, ten in the spring and ten in the fall. She proposed a partnership with the Lions club for \$1,800 over the course of three years, which they voted on and agreed to partner with the tree committee.

The tree committee has been searching for ways to get donations to help fund the tree project. There is a line item in the budget for any donations that might be gifted throughout the year. The Tree Committee will also be meeting with Tom Denning next week from Sustainable Saratoga, to discuss the possibility of combining orders for trees to hopefully get better prices.

Sidewalk committee Trustee Brian Drew announced that there was a sidewalk committee meeting Saturday November 4th. He stated that attending this meeting was Trustee Daniel Baker and Frank Yakubec. He and the other board members walked Washington Street to examine some issues that had presented themselves. There were some problem areas that the committee would like to work on this coming spring at the property owned by a Mr. Girough that consisted of a fairly choppy sidewalk that potentially could be just taken out and seeded for grass. Also the committee is looking into putting in a cross path over to the crossing guard station. Trustee Baker thought might be a 250 foot length, which would make it one straight continuous pour. Trustee Baker also mentioned that the village might want to discuss over the winter some regulations regarding sidewalks.

Mayor Carpenter announced that Nicole Proctor and Michelle Degarmo offered to help form a committee to draw up a vision for a small main street grant. They will be meeting on November 13th at the village hall.

PUBLIC COMMENT ON ITEMS 3-5:

Wendy Lukas asked about a possible neighborhood watch.

Mayor Carpenter said that there is information out there for neighborhood watch. He also said that he would need to ask the village attorney about what liability issues there might be for the village.

Wendy Lukas also asked if meeting dates could possibly be posted in the window.

OLD BUSINESS:

Mayor Carpenter said that he would like to address the appointment of Rose Decker to the position of deputy clerk for the Village of Schuylerville. Trustee Baker made the motion to approve, Trustee Proctor seconded, all in favor.

NEW BUSINESS:

Mayor Carpenter announced that there was going to be a special meeting held on December 15th to propose that we adopt local law number 1 of 2017 to appoint a village clerk who resides in Saratoga County or in a county adjoining Saratoga county on December 13th at 6:30 pm. At this time a vote will be held with respect to the adoption of said local law. Trustee Baker made a motion to approve the public hearing to propose adoption of local law number 1 2017 Trustee Drew seconded the motion all in favor.

Mayor Carpenter made an announcement of the public hearing for tobacco free. A wonderful presentation was made at the workshop by a group of high school students called Reality Check. They request that municipal grounds should be tobacco free zones. They also support the banning of advertisement of tobacco products within a certain zone around the school, and to possibly ban the sale of tobacco products entirely within a certain zone surrounding the school.

Mayor Carpenter recommended the appointment of Schuylerville resident Gary Wilder to the water board as an alternate. Commissioner Baker said that Mr. Wilder seems like he will be a great addition to the water board. Trustee Baker made a motion to approve the appointment, Trustee Drew seconded all in favor.

Mayor Carpenter added one more thing to the agenda regarding the upgrade to the computer systems and additions of e-mails for village board members for the Village of Schuylerville. New workstations will be set up. Spectrum cable needs to be upgraded to a higher broadband and a lower rate. A quote was presented that would give us a cost reduction from \$119.00 per month to \$64.99 with an increase of speed as well.

PUBLIC COMMENT:

Wendy Lukas asked if openings in water board members are advertised? Mayor Carpenter said that there have been openings in the water board membership for quite a long time and that it was advertised back when the opening became available

Update on the Morgan's Run issue.

There was a concern voiced as to the problem on Morgan's Run of the lack of access for emergency vehicles.

Mayor Carpenter stated that there is definitely an issue with the emergency vehicles not being able to get through the street, due to the number of cars parked in the street. Mayor Carpenter stated that the Village was working on installing signs for alternate parking that would be in

effect year round, and that they would be installing those signs in the spring, as there were already signs posted for alternate parking in the winter months. These signs will cost the village \$245 dollars per sign. There will need to be a total of approximately 9 signs per side, costing the Village an estimated \$6,500 in total.

A question was raised as to how the village would enforce this. Mayor Carpenter said that he felt it would be up to the residents to call the police, who could then come and ticket these people. He felt that this would be a good solution to this issue

Another question was raised about Spring Street approaching the school. The speed limit changes twice coming down that hill, which causes many people to still be going 45 miles per hour as they are entering the school zone. The Village would like to install a solar digital sign that tells drivers their speed.

The radar speed sign will replace the 30 miles per hour sign.

The crossing guard has made several statements about the danger of this zone.

APPROVAL OF VOUCHERS:

Trustee Baker made the motion to approve the General Fund vouchers in the amount of \$159,155.59, Trustee Drew seconded all in favor

Trustee Drew made the motion to approve the vouchers from the sewer fund in the amount of \$3,799.07, Trustee Proctor seconded, all in favor.

ADJOURNEMENT:

Trustee drew made the motion to adjourn, Trustee Proctor seconded all in favor. Meeting adjourned.

Respectfully submitted,

Cory J. Heyman