

Workshop Meeting Village of Schuylerville  
Monday July 09, 2018

Present

Deputy Mayor Nicole Proctor

Trustee Jason Young

Trustee Brian Drew

Village Clerk Rose Decker

Absent;

Mayor Daniel Carpenter

Trustee Robert Petralia

Deputy Mayor Nicole Proctor opened the meeting by introducing Dave Meager.

Dave meager from Amsure Insurance spoke.

He explained the coverage as follows;

First, he stated that the last time he presented was for the fire department and that this was for all of the other insured items. He pointed out that this policy covers all village owned buildings and contents with a \$13.8 million blanket limit on a replacement cost basis for fire windstorm and other insurance perils, or any other damage that could occur, as well as replacement cost. Dave Meager mentioned that we could reduce our premium by \$1,600 by going from a \$500 to a \$1000 deductible on buildings and contents. He mentioned that our claims history recently was very good and the only issues we had were back in 2012 and 2013 when we had three lightning strikes at the water plant. For general liability we have \$1 million coverage and then a \$2 million umbrella for a total of \$3 million of coverage. This covers injuries on village property and includes village streets in some cases. It also covers \$50,000 in the event that there is data compromise issue. This includes any notification the village may have to give someone whose data was compromised and covers credit counseling as well. Under municipal equipment, notice there are some items highlighted in blue. These are owned by the Water Board and can be billed to them. The policy covers replacement cost if the item is 10 years old or newer. As pertains to village owned vehicles, there is coverage for up to one million dollars; this is supplemented by the \$2 million umbrella. The public official policy covers all of the village employees and volunteers, including the water board appointees by the village of Schuylerville for claims against them arising out of their official duties. Issues covered would be situations such as sexual harassment, discrimination in hiring, wrongful termination and violation of civil rights to name a few. There is also a bond which protects the village from any misappropriation of Village funds by any person who is entrusted with the money for up to a quarter of a million dollars.

The state of New York requires you to cover them in the event that there is a claim from work that is done to a state highway. Disability is provided by Amsure. Dave Meager did not recommend, as we are not required to carry it, that we include paid family leave, due to the small number of employees in the office. He feels that this would cause a hardship for the village to be required to save the position for an extended period.

Village property values were raised by 2% which caused premiums to be raised by 1.3%. Last year the rate was raised by 1%. \$1600 will take the building deductible from 500 to 1000 equipment on page 5 has various deductibles between 250 and 500 if that went up to \$1000 you could save \$818 a year. This makes a potential \$2500 we could deduct from this premium. He noted that the village could charge the Waterboard \$10,000 per year for covering these items and that it would be a savings to the Waterboard, as if there was a public officials claim it would come under the villages insurance.

Bob Foster spoke about the traffic and signage issue at the new Stewart's. He noted that this subject of signage had come up during the planning stage when Stewart's was applying for their building permit, and that they had agreed that there might be other issues that become apparent after the shop has opened. He informed the board that he had met with the owners of the Saratoga Health Center, which is the building located at 200 Broad Street. This is owned by Saratoga Hospital. The meeting consisted of the vice president of engineering and facilities and the manager of facilities and grounds at Saratoga Hospital, Kevin O Connor and himself. This meeting was initiated by a phone call from Kevin O'Connor who is the owner of a business at 11 Spring Street called KO Motorsports. He called the Saratoga Hospital to alert them to a possible dangerous situation due to the traffic that was using the health center parking lot as a cut through. Saratoga Hospital sent over some employees of the hospital to assess the situation over the course of several days. They determined that the current traffic situation is unsafe. They provided Bob Foster with plans to use landscaping islands with 6" curbing to create an entrance and an exit, which Foster shared with the board. Bob Foster noted that Stewart's is willing to buy any signage that the village feels necessary and that the village would install the signage. Kevin O'Connor would like to rebuild his approach apron from beagle lane to the shop. He is asking the village to install two bollards in front of his apron to protect it from traffic. Trustee Young asked if it would then be a one lane road. Also, there was some discussion as to why the village would pay for the bollards. Rose Decker raised concern over the liability we could face if someone hit one of the bollards. The need for the following signs was discussed and confirmed; "no trucks local deliveries only" for beagle Lane also a one-way sign by beagle lane and at the beginning of the proposed island speed limit 15 mph. Deputy Mayor Nicole Proctor asked about the no left turn sign for beagle lane as well, and it was agreed that it should be included.

Jason Young volunteered to go and meet with Kevin and Rob Decker to mark out with paint exactly where the proposed changes would be.

Next up is Jason Buono, from Potentia, a contractor for National Grid, speaking about energy savings programs.

The first presentation was on changing all of the lighting over to LED in the Schuylerville village hall, which would also include the fire department, the DPW garage the youth center and the visitor center. This would involve changing every light bulb, ballast and every wall pack. The projected savings would be \$4911 a year. Cost to change over estimated at \$22,244.00 which includes materials and labor. National grid will contribute incentive of \$8,036.00 so price after incentive is \$14,209. If the village could pay up front there would be a reduction of 10% off the cost. There is a 2 1/2 year return on the investment. The bill will go up \$642 per month for 12 months, at the end of that time you'll see the full savings of \$409 per month Also there is a five-year warranty which covers all replacement of bulbs and labor to repair or replace any parts for five years

The sewer is a different matter as it is classified as a large business. We could participate in the state program called Incentium. National grid would finance the project through that program. Estimated project cost for the sewer would be \$15,980 National grid will give an incentive of \$4,620, bringing the cost down to \$11,360. Projected monthly energy saving to be \$374 so if the village is financed for three years, we would pay \$12 a month and at the end of that time we save \$374 per month

He also mentioned that our rate for electricity was between 7 cents in summer and 15 cents in the winter per kilowatt hour, which was very high for our buying power. He has already spoken with the town of Saratoga, the village of victory and the water department, and would like to form a consortium so that we can buy our power at a fixed rate. He feels we could reduce that to five cents per kilowatt hour at a fixed rate. He felt that would bring the energy bills down by about 18% which would pay for any of the upgrades to LED. He encouraged the board to communicate with the other people that he had worked with. Deputy Mayor Nicole Proctor asked what the replacement cost for these bulbs is. James stated that the bulbs were generally \$14 per bulb. She asked if this covered exterior as well as interior. James said it covers everything except street lights as we are in a rental agreement on the street lights with NYSEG and that he is also working on that issue as well

Rob Decker was not present to give the DPW report

Charles Sherman gave his report. He stated that he had brought reports which contained more in-depth information as requested, and that he would be willing to explain these reports to the board members. These included the mandatory reports that he has to have in place for DEC. He informed the board that the septage receiving took in approximately \$3040 that month. Trustee Young asked if we were competitive with our prices. Charles stated that he felt we were. We meter the sludge and only charge for what they bring whereas Glens Falls charges by the total capacity as they are not able to measure. Some discussion followed as to the feasibility of purchasing the drying press to increase our ability to bring in septage. He also brought up the subject of the need for a monitoring system for the sewer transfer station at Victory. He said that Smith Controls had a system that they sell that has cellular dial out. It will display for multiple pump stations.

He has put in a request for a quote for the monitoring system

Trustee Young asked about a digital monitoring system, Sherman was concerned about security, but he does agree that he has seen this type of system and agrees that it could be very useful.

Sidewalk Committee Report; Trustee Drew said he was still waiting for a response from the attorney regarding the new sidewalk laws

Tree Committee meeting will be on July 24<sup>th</sup> at 4pm

Deputy Mayor Nicole Proctor stated that several residents have asked about participating in the fall tree planting which might be held at the fall festival. She informed the board that the tree committee had obtained their 5013c status as a pass through with Hudson crossing and monies are held through the chamber. Donors will now be able to write off their contributions as tax deductions.

Deputy Mayor Nicole Proctor adjourned the meeting at 7:59