

**SCHUYLERVILLE / VICTORY
BOARD OF WATER MANAGEMENT**

Monday October 15th, 2018 at 7:00 pm
Village of Victory

PRESENT:

Daniel Baker – Village of Schuylerville, Chairman
Michael Hughes-Village of Schuylerville, Commissioner
Leslie Dennison- Village of Victory, Commissioner
Timothy Healy-Village of Victory, Commissioner

ABSENT:

Gary Wilder- Village of Schuylerville, Alternate Commissioner

BOARD ANNOUNCEMENTS:

The next meeting will be on November 19th in the Village of Victory unless the hall at Schuylerville is available for that date. The Board received a letter from the Bodnars at 29 Burgoyne Street, they are the people that are having the issue with the 27 Gates Ave extension water leak corrupting their sewer line. They have not been able to live at their home since August due to their problems with their septage caused by the water leak. The Bodnars are requesting financial relief since they have not been in the home to use the water. Chairman Baker stated he had no issue with that. They have paid already for this quarter. Chairman Baker suggested a credit for their next bill. Chairman Baker made the motion to give them credit for ¼ of the billing. Commissioner Hughes seconded the motion all in favor.

MINUTES

Chairman Baker stated that the minutes from the September 17th meeting were available for review and that he had sent out the previous meeting's minutes to the members of the board to review. Chairman Baker asked if there were any questions. Commissioner Dennison noted that we had agreed we would look for a two-year contract as opposed to a five. with that correction she made the motion to approve the minutes, Commissioner Healy noted that it was 27 Gates Ave. extension, as there was another house with the 27 Gates address. Chairman Baker seconded the motion, all in favor

TREASURER'S REPORT:

Bank Balances:

Operating Account	\$ 242,214.43
Filter Account	\$ 122,215.90
Meter/Capital Reserve Savings Account	\$ 250,922.47
Water Tank Savings	\$8,760.52

DCK PLANT OPERATIONS:

Chairman Baker read from the DCK report the following;

Tasks Completed in September 2018-

DCK Services personnel conducted daily operations at the plants each day of the month. For the month of September, the plants have functioned as intended and they are producing water in accordance with NYS DOH Standards.

DCK Services plant operators followed normal plant operations, recordkeeping, and attended to the physical cleanliness of the facility inside the fence, etc. All facilities were inspected daily, even if not in service during the period

Some items of note during the month-

The dehumidifiers remain a problem issue at both locations. We will need permanent replacements soon. The UV system shut down again this month because of condensation shortly after we returned the rental unit.

We have been researching the security issue at Victory in order to get the last supplier back for repairs on the alarm system

Same applies to the outside light at the Victory Water Plant. We want to get an exact replacement unit for that application.

The generator needs servicing in November. It was decided that Chairman Baker would ask Don Coalts to get quotes for this.

OLD BUSINESS:

Pond and Cemetery road project is wrapped up and the paving is expected to begin starting this week. Chairman Baker asked Commissioners Healy and Dennison if they knew if Ryan Cook was interested in taking the water certification course. Commissioner Dennison stated that she had not heard yet. Chairman Baker stated that there was a resolution that he had received from Phil Dixon to allow reimbursement to DPW members who take the Grade D water operator course. Upon successful completion the DPW member would be reimbursed the cost of the course. Chairman Baker stated that this resolution could be presented at the next water board meeting.

As pertains to the water operator contract, Chairman Baker stated that he had not heard back from DCK or Cedarwood with quotes for the water plant operations contract. Commissioner Dennison noted that the contract was not up until August, Chairman Baker stated that she was correct but that he would like to get these quotes in sooner than later as he wants to be sure to have those numbers before he begins the budget preparation process.

NEW BUSINESS:

There was a discussion regarding guidelines for communication on water jobs. Billy Lloyd, thinking to prevent having an issue with the house at 107 Gates, which was vacant, decided to shut the water off. The shut off turned into a major project, as the shut off could not be found. Chairman Baker stated that he agreed that this preventative measure was a good idea, but that he felt that Billy should have communicated this to either Cory, himself or someone on the board. The water shut off turned into a two-day project, with both the Village of Schuylerville and Village of Victory crews on site. Billy Lloyd said that he would be sure in the future to make sure the board was aware of any large water work jobs. Chairman Baker noted that they did follow the safety guidelines discussed at the last meeting.

A resolution was presented for approval, Chairman Baker read from the resolution;

A budget amendment is necessary to cover the costs of the Pond and Cemetery project.

To line J.0909.004 Fund Balance Unappropriated will be added the amount of \$103,686.94. To line J.8340.400 Transmission and Distribution Contractual will be added \$103,686.94.

Therefore, be it resolved, that the Board of Water Management does

hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined to cover those costs associated with the Pond and Cemetery project

Chairman Baker made the motion to approve the resolution, Commissioner Dennison seconded the motion, roll call Commissioner Dennison aye, Commissioner Healy aye, Commissioner Hughes aye, Chairman Baker aye. Vote is 4-0 in favor, resolution passed.

Chairman Baker read from the second resolution presented to the board;

Whereas, a resolution is needed to obtain board approval for the New York State Retirement system to set up a separate reporting code for the Schuylerville/Victory Board of Water Management for any future retirement reporting, as opposed to the former method of reporting whereby the SVBOWM has reported under the code whichever current lead agency they were under. Chairman Baker made the motion to approve the resolution, Commissioner Hughes seconded the motion, Roll call Chairman Baker aye, Commissioner Dennison aye, Commissioner Healy aye Commissioner Hughes aye, vote 4-0 in favor resolution passed.

Chairman Baker asked if there was anything else that the board wanted to discuss, the board had no other issues to discuss.

PUBLIC COMMENT:

The reporter present at the meeting asked if the Bodnars were going to be credited a quarter of a billing or an entire billing, Chairman Baker stated that the board was crediting the Bodnars one full billing which is a quarter of the year.

Commissioner Healy asked about an e-mail about an invoice that went to the water department that was for a storm drain line that was repaired in Victory during the Pond and Cemetery project. Commissioner Dennison stated that she was fairly sure that she remembered a repair to the storm drain line at the intersection near her house. It was determined that the invoice contained charges for both the water and the storm drain line. The vendor will separate the charges and bill Victory the repair parts and SVBOWM just the water parts

EXECUTIVE SESSION:

None

AUDIT AND APPROVAL OF CLAIMS:

Approval of abstract 5. Chairman Baker made the motion to approve the abstract for 5 for \$57,881.09 Motion seconded by Commissioner Dennison, all in favor, abstract approved.

ADJOURNEMENT:

Chairman Baker made the motion to adjourn, Commissioner Dennison seconded, all in favor, Meeting adjourned.

Respectfully submitted,

Cory J Heyman