

**VILLAGE OF SCHUYLERVILLE**  
**MEETING MINUTES**  
Wednesday December 12<sup>th</sup>, 2018

**PRESENT:**

Mayor Daniel Carpenter  
Trustee Bryan Drew  
Trustee Timothy Le Baron  
Trustee Robert Petralia  
Trustee Jason Young  
Attorney Dave Kliengbiel  
Village Clerk Rebecca Christner  
Clerk/Treasurer Cory Heyman

**ABSENT:**

None

**BOARD ANNOUNCEMENTS:**

- Schuylerville/Victory Board of Water Management Meeting Monday, December 17<sup>th</sup> at 7:00 PM in the Victory Meeting Hall
- Schuylerville Planning Board meeting December 17<sup>th</sup> at the village hall at 6:30
- Schuylerville Tree Committee to be announced
- Sidewalk committee to be announced
- Schuylerville Village Board Workshop Meeting Monday January 7<sup>th</sup> at 6:30 pm at the Schuylerville Village Hall.
- Schuylerville Village Board Meeting Wednesday, January 9<sup>th</sup> at 7:00 pm at the Schuylerville Village Hall.

**MINUTES:**

Mayor Carpenter asked the board if they had read the minutes and asked if he could get a motion to approve the minutes. Trustee Petralia made the motion to approve the minutes and Trustee Drew seconded the motion, all in favor.

**TREASURER'S REPORT:**

General Fund	\$904,728.94
Sewer Now Account	\$322,455.43
Trust Agency Account	\$29,652.97
Housing Rehab	\$0.00
AHC home imp.	\$0.00
Septage receiving	\$68,745.77
Capital Sewer	\$120,477.06
Repair reserve	\$4,653.97
Sidewalk repair res.	\$25,050.85
Sewer Equipment	\$59,041.00
Harbor Project	\$5,078.94
Memorial Day	\$4,361.47
Capital Project	\$10,061.01
Morgan's Run	\$14,162.73
Ft. Hardy Park	11,779.75

#### DEPARTMENT REPORTS:

- CODE ENFORCEMENT  
Gilman Albert completed nine inspections and one stop order last month
- DEPARTMENT OF PUBLIC WORKS  
The tree which was discussed at the workshop at 79 Pearl St. tree is down and the sidewalk is being formed this afternoon. Rob Decker mentioned that he was asked at the workshop about the sewer sludge being brought to waste management landfill as opposed to Fulton county, which is a considerable distance away. The rate at Waste Management is \$85 a ton but they are limited to how much they can take in per day and Finch Pruyn has first dibs.  
Rob Decker stated that by law all DPW will need to be certified in dig safely certification training by May 2019. The closest training location is in Saratoga at the city center on March 19.

- FIRE DEPARTMENT

### **ANNOUNCEMENTS / NEWS**

October 10th Tower-577 back in service. It was at Vander Molen in Ballston Spa for annual aerial service and inspection. The tower passed its NFPA inspection

October 12th Schuyler Hose conducted fire prevention day activities at the Schuylerville Elementary School. We were assisted by Victory, Quaker Springs & Gansevoort Fire Departments and Wilton EMS.

October 30th Safety First Equipment Testing was here for annual fire hose testing. Three lengths of 5" hose failed.

October 31st the 2007 Dodge Durango sold on GovDeals.com was picked up by the winning bidder. Net sale \$1,644.65

November 4th FF Laurie Scheuing ran the New York City Marathon successfully completing the course in under her personal goal.

November 24th Members participated in the Toys for Tots campaign organized by the Saratoga County Sheriffs Department.

November 29th FF Justin Decker completed the NYS OFPC School Bus Rescue w/ Practical Skills Course hosted by Galway Fire. This 8 hour course provides advanced training to personnel in the specific hazards and problems associated with performing rescues from school buses.

December 1st Members provided traffic control for the Schuylerville Chamber of Commerce Saint Nicolaas Festival street walk.

December 3rd Bulldog Fire Apparatus delivered the new battery operated Amkus Spreader (used for vehicle rescue). It was placed in service on ER-572 December 8th.

- ALARMS

Department responded to 19 alarms in the months of October and November. 145 alarms YTD (November 30).

- October 26th – Vehicle into a building at Schuylerville Health Center 200 Broad St.
- November 10th – Storage building fire behind 876 State Rt. 32 in the t/o Northumberland.
- November 11th – Vehicle into a building at Stewart's 208 Broad St.
- Provided mutual aid assistance to Victory, Quaker Springs, Gansevoort, Wilton and Middle Falls during the last two months.

- WASTE WATER TREATMENT PLANT

Charles Sherman stated that the report from DEC's inspection came back satisfactory. The plan to train the new employee to meet the requirements for operators at the plant was sufficient for DEC requirements. Some discussion followed regarding the purchase of a snowblower and of the pros and cons of purchasing a higher quality item from a dealer who would handle any repairs or warranty issues versus buying from a less expensive box store type vendor. A discussion followed as to whether state contract was always the best way to go. Attorney Kliengbiel advised that he should always check the OGS website as there often were better deals offered for government contract.

Charles Sherman spoke regarding the maintenance of the Victory pump station. The Pump station needed to be cleaned out. Charles Sherman called in action septic. Mayor

Carpenter asked if the pump station could have a grinder pump if there was room for it in the building. Charles Sherman wasn't sure if this was a possibility. It was also discussed whether the alarm system has been upgraded at the pump station so that notification would be made to Charles Sherman in the event of a high flow situation. Currently there is an alarm that will go off but it does not communicate the alarms to the operator.

- HISTORIAN AND VISITORS CENTER  
No report.
- WILTON EMERGENCY SQUAD  
No report.
- PLANNING BOARD
- No report.
- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

Mayor Carpenter stated that the board of water management minutes were available for review and that Chairman Baker had asked him to inform the board that CT mail would be presenting at the next water board meeting and that trustees were welcome to attend this meeting. Possible grants would be discussed regarding either meters or an additional water tower.

PUBLIC COMMENT:

Wendy Lukas asked who was responsible for repairs to the Victory lift station. Mayor Carpenter stated that the Village of Schuylerville was. She asked if we owned the building, It was clarified that we do not own the land but that we are responsible for maintaining the pump station. Attorney Kliengbiel stated that it was our preference to maintain that station, as we had had issues in the past with pump failures at that station and it caused interference with the flow to the rest of the district.

Wendy also asked a question about a matter that was brought up at the workshop regarding Chris Miller, who has volunteered to assist us in the event that we had no chief water operator. She asked if we were prepared with Workmen's Compensation insurance for this person in the event that he was injured. David Kliengbiel stated that all employees at the village of Schuylerville would be covered. Mayor Carpenter statedThat he would confirm that information.

She also asked about the sidewalk repair on Broad street that was done in front of Dave Roberts building. She asked if there was a written policy regarding DPW working on resident's sidewalks. Mayor Carpenter stated that we are currently revising our sidewalk laws. Trustee Drew also stated that he was working with NYCOM on the details of the revisions to be made to the sidewalk laws.

OLD BUSINESS:

No old business.

NEW BUSINESS:

The owner of 31 Ferry Street brought it to the attention of the village that he had recently had an issue with sewage entering his building. This has happened several times over the past 10 years.

Trustee Young questioned whether there could be some maintenance program that would prevent this from happening in the future. He stated that he had discussed this with Rob Decker and that Rob did have a plan for maintaining this section. It was also discussed that his sewer line had no backflow prevention valve and that this was something that the homeowner was responsible for. With this valve installed there would be no backflow of sewage into his building. The homeowner was advised on how to locate the line in order to be able to install the valve.

Rebecca Christner, village clerk presented on health insurance and the new plans for the board's review. The current plan's cost would increase 4.79% and would also involve an increase in employee share of about \$3800 per year. Christner proposed a similar plan, a gold Blue Shield plan, with some minor changes from the existing policy. This plan would result in a net savings of \$2300. She pointed out that she had put in MVP as a basis of comparison, but that that plan would actually result in an even bigger increase.

She recommended this for the employees who are currently still employed as well as for the one retiree who is not yet on Medicaid.

Trustee Young stated that he didn't feel that the board should make this decision without employees having input. Mayor Carpenter stated that all of the employees who were either covered or considering getting covered had been given the opportunity to meet with the health insurance representative.

Rebecca Christner also wanted the board to note that if the DPW does unionize, the numbers could change as they might be covered under the union policies.

Rob Decker stated that he felt that Becky had, with her leadership and guidance provided them with the best plan for both the employees and the village.

Mayor Carpenter asked for a motion to approve the Blue Cross Blue Shield Gold POS of Northeastern New York.

Trustee Petralia made a motion to except the Blue Cross Blue Shield POS Gold Plan Trustee Drew seconded the motion all in favor.

Mayor Carpenter went over the agreement for reimbursement for any expenditures for training for the new waste water treatment plant employee.

The schedule for reimbursement to the Village for training would be as followed; resignation 1 to 6 months after certification 75% of total cost of training and certification, resignation 7 to 12 months after certification 50% of total cost resignation and 13 to 18 months after certification 25% of total cost.

Trustee Drew made the motion to accept the waste water training reimbursement agreement Trustee Petralia second the motion, all in favor.

A request for reimbursement of 50% of sidewalk costs for the Turning Point Group's Broad Street sidewalk replacement was presented to the board. The amount spent by the property owner was \$1,291.15, and Turning Point was requesting a reimbursement of \$645.58. Trustee Petralia made the motion Trustee Drew seconded the motion, all in favor.

Handbook committee meetings dates are as follows the 17<sup>th</sup> and 19<sup>th</sup> of December, January 2<sup>nd</sup> and 7<sup>th</sup> at 6:30 at the village hall.

The 29 Burgoyne Street repair has been completed. \$29,280 will be transferred from the capital project reserves to waste water treatment plant contractual to pay for this repair. Mayor Carpenter read from the resolution (attached)

Trustee Petralia made the motion Trustee Drew seconded the motion all ayes motion passed.

Mayor Carpenter asked Treasurer Heyman to review the quotes she had obtained regarding a new phone system to allow for better reception and to institute a time saving call forwarding system at the office.

Treasurer Heyman went over all of the quotes pointing out bid prices on equipment and which ones offered the full services that we were looking for at the best prices. It was determined that Verizon was the least expensive at \$70 a month for two lines. This price would be a reduction from our current phone service charges which are \$225 a month and include no call forwarding services and poor reception. Mayor Carpenter asked if there were any questions or comments for Heyman. There were none. Trustee Drew made a motion accept the bid package from Verizon, Trustee Petralia seconded the motion, all in favor.

It was brought up at the workshop that there should be more security measures taken to protect the valuable records at the office. Heyman put together a package of quotes for security cameras at the office, as well as the DPW and the waste water treatment plant.

Mayor Carpenter stated that although we had gotten quotes from Time Warner cable for purchasing and installing cameras the price was considerably high, and had tasked Treasurer Heyman with obtaining quotes for surveillance systems that we could install ourselves.

Quotes were reviewed from three other companies. Defender which came in at \$780.97 EZVIS which came in at \$719.97 and Swann which came in at \$447. Swann, however was not wireless and would require more complicated installation.

The question was raised if the cameras could be viewed from a cell phone. Trustee Young expressed concern that the videos could be tampered with if a cell phone was compromised. He also suggested that if there is an issue, and the video needs to be reviewed, that he felt that there should be two people present for the viewing of the footage.

It was also suggested that we contact Saratoga surveillance for a quote as he is local.

The contract with Fulton county for the sludge removal was discussed.

It was decided, that whenever possible the DPW should use the Waste Management facility as even though the cost was \$22 more per ton, the close proximity would save us wear and tear on the vehicles as well as man hours (3-hour round trip).

It was discussed whether the contract with Fulton would lock us into disposing there.

Attorney Kliengbiel recommended signing this contract contingent upon his review to be certain that there was no minimum requirement. Trustee Young made the motion to approve the contract contingent upon attorney approval.

Mayor Carpenter suggested postponing the conversation regarding water tower versus meters until after the meeting with CT Male, which would be at the next water board meeting, as he did not feel he had enough information on these subjects at this point in time.

A request by Richard Behrens for the appointment of Steven Moss to the position of probationary firefighter in the village fire department. Trustee Drew made the motion and Trustee LeBaron seconded the motion. Trustee Young abstained, motion passed.

Review of generator and snowblower quotes; It was determined that the board would put a limit of \$1000 per item and it was requested that Charles Sherman purchase from a company that would be able to do any repairs or warranty work.

Trustee Petralia made the motion to approve the expenditure of up to \$1,000.00 for both the generator and the snowblower, Trustee Drew seconded the motion all in favor.

#### APPROVAL OF VOUCHERS:

Mayor Carpenter asked for a motion to approve the December vouchers; Trustee Petralia made the motion to approve the vouchers for the general fund, trustee Drew seconded the motion to approve the vouchers.

Trustee Petralia made the motion to approve the vouchers for the sewer fund, trustee Drew seconded the motion to approve the vouchers.

**EXECUTIVE SESSION:**

Mayor Carpenter asked for a motion for the board to go into executive session regarding a personnel issue. Trustee Drew made the motion, and Trustee Petralia seconded the motion. The board returned from executive session to state that the issue had not yet been resolved and that the recording will be posted on the website.

**PUBLIC COMMENT**

Wendy Lukas asked if the resolution for the payment of the sewer repair at 29 Burgoyne Street could be posted online.

Mayor Carpenter stated that it would be.

Wendy Lukas also asked if the village could collect from our insurance company, and that the insurance company could in turn sue Rifenburg for shoddy workmanship.

Attorney Klingebiel spoke regarding this, stating that there may be a performance bond that will guarantee the quality of the project. He suggested that we should consult AECOM. Mayor Carpenter stated that the last he knew the village was not on good terms with AECOM. Attorney Klingebiel stated that he felt that this could be because AECOM was sued by Casale contractors for interfering with the bid process, and that they felt that the village should have absolved them of all blame.

Attorney Klingebiel stated that the insurance company that should be sued is the insurance company for Rifenburg.

Wendy Lukas asked about the Christmas tree. Mayor Carpenter showed her a map of the plan for the renovations to the village park, which included the removal and replacement of the Christmas tree. He stated that there would be a public hearing before any of the proposed renovations would be finalized.

**ADJOURNMENT**

Recording Secretary,

*Cory Heyman*