

**SCHUYLERVILLE / VICTORY
BOARD OF WATER MANAGEMENT**

Monday May 20, 2019 at 7:00 pm
Village of Victory

PRESENT:

Timothy Healy, Village of Victory, Chairman
Michael Hughes, Village of Schuylerville, Commissioner
Leslie Dennison, Village of Victory, Commissioner
Bryan Drew, Village of Schuylerville, Commissioner

ABSENT:

None

BOARD ANNOUNCEMENTS:

The next meeting will be on June 17th, at the meeting hall in the Village of Victory.

BOARD CORRESPONDENCE:

Ed Sullivan addressed the Board about the water leak on his property and expressed his dissatisfaction with the responses he received from the Village. There was discussion among the Board about the DPW currently being overwhelmed and short-staffed. It was recommended that Mark Rogers, an outside contractor, needed to be contacted to work on the leak. Commissioner Hughes made the motion to hire Mark Rogers to investigate the problem, Commissioner Dennison seconded the motion, all in favor. Chairman Healy stated that he would call Mark tomorrow and see what manpower, if any, he needed from the Village. He will send out an e-mail to the Board and call Ed Sullivan with the results of his conversation.

Bound by Fate Brewing, LLC regarding application for water connection. Mr. Evan Demler presented a copy of the plans to the Board for their review. He reported that they own the property at 7 Broad Street, in the Village of Schuylerville. They are looking for approval for new water and sewer hook-ups for the carriage house/barn, which they will be utilizing for a microbrewery. Mr. Demler stated that they will be using between 350-450 gallons of water per week. Commissioner Hughes asked how many units they were paying now. Mr. Demler stated that the total property has three units now. He stated they would like it to remain three units but would like to reduce the units on the main house from two units down to one, as it is now a single-family home, and add a new connection for the carriage house/barn. Commissioner Hughes stated that they should be getting the one unit taken off even before they start the new project. Village Clerk/Treasurer Cory Heyman stated that the new change would be effective June 1st. Mr. Demler stated that he just got word that they did get Planning Board approval from the Village for the microbrewery. Chairman Healy stated that first on the list would be taking the main house down to one unit and that he was fine with that as long as Code Enforcement Officer Albert agrees that it is a one single-family home. He asked for a motion to take that residence from two units down to one. Commissioner Drew made the motion, Commissioner Hughes seconded, all in favor. Secondly, Chairman Healy asked the Board if they would have any issues with moving forward, depending on the inspection by Code Enforcement Officer Albert and that everything on Mr. Demler's end was done. Commissioner Hughes made a motion to approve the hook-up from Grove Street to the carriage house, Chairman Healy seconded, all in favor. Commissioner Hughes stated that the next issue is going to be how many units to charge. The Board discussed researching what other

breweries and restaurants have for water usage to determine the number of units to charge the brewery.

MINUTES

Chairman Healy stated that the minutes from the April 15th meeting were available for review and that he had sent out the previous meeting's minutes to the members of the board to review. Chairman Healy asked if there were any questions, there were none. Commissioner Dennison made the motion to approve the minutes, Commissioner Drew seconded the motion, all in favor.

TREASURER'S REPORT:

Bank Balances:	
Operating Account	\$ 249,641.72
Filter Account	\$ 137,251.64
Meter/Capital Reserve Savings Account	\$ 250,954.10
Water Tank Savings	\$8,761.62

DCK PLANT OPERATIONS:

Chairman Healy read from the DCK report the tasks completed in April 2019-

- DCK Services plant operators followed normal plant operations, recordkeeping, and attended to the physical cleanliness of the facility inside the fence, etc. All facilities were inspected, even if not in service during the period.

Some items of note during the month-

- SPDES samples collected and transported to JH on the 26th.
- TC samples transported to CNA on the 29th.
- Cummins was on site in the beginning of May for repairs to the generator based upon previous inspections. During repair work it was discovered that the generator by the water tower had a bad solenoid that needs to be repaired, an estimate was provided.
- Scheduling for future CIP's, it was determined more filters need to be ordered. A comparison of pricing has been established and it is our recommendation to order through AFTEC.
- Rob Decker provided a list of supplies needed for the water trailer it is recommended to get these purchases be made so the road crew can be prepared for any future repairs.
- Josh Bettig of General Control Systems was on site to evaluate our remote access needs and cyber vulnerability. Estimate is attached in the amount of \$1,774.00. Chairman Healy would like to revisit this next month when there are more quotes available.
- Chairman Healy referred back to the Cummins proposal. Chairman Healy ask for a motion to approve the quote in the amount of \$1,027.27. Commissioner Dennison made the motion, Chairman Healy seconded the motion, all in favor.

Commissioner Dennison asked Chairman Healy if he was going to ask for another quote for the cyber security and he replied that he would get two more quotes.

Chairman Healy discussed the list of items that the DPW Superintendent Rob Decker would like for the trailer and stated there was no total but looking at the items he felt that it would not be too much money. Village Clerk/Treasurer Cory Heyman stated that there was a need for an inventory of the items in the trailer and recommended that the new Clerk/Treasurer, Susan Westbrook, be

assigned that task. Commissioner Hughes stated that he was uncomfortable approving a wide-open list without any prices. Commissioner Dennison stated that she was informed that there was nothing in the trailer. After much discussion, the Board agreed to support an inventory system. Chairman Healy made the motion to approve the purchase of the list of parts needed for the trailer. Commissioner Dennison seconded the motion but stated by the same token that when the parts come in that we are going to start an inventory and that Rob Decker and Bill Lloyd need to be aware of what the Board had decided. And that they are responsible for whatever comes and goes out that trailer. When items are borrowed, they need to come back in working order, not broken, not needing to be repaired and it is not being done. All in favor.

OLD BUSINESS:

Chairman Healy stated that the Board already discussed the generator issues at the water plant and that it would be fixed in the coming months. He asked if there were other issues.

Chairman Healy discussed the Victory plant issue with the pump and that he had not heard anything from DCK lately. He asked Commissioner Dennison if she heard anything from Mark Rogers. Commissioner Dennison stated that Mark Rogers already looked at the pump and made his recommendations but had not moved forward. The Board discussed purchasing cards for the Allen Bradley system that is used in the computer because the current ones are antiquated, the price has gone up, and that they will be hard to come by. Commissioner Dennison recommended that Don Coalts, Jr., get the quote to see how much it would be. Chairman Healy agreed that it should be available for the June 17th meeting.

Commissioner Dennison stated that Mark Dennison, former Chief Water Operator, said that the lawn mower in the water plant shed was working when he left but someone told him that it was broken. Chairman Healy stated he would look into it.

Commissioner Hughes asked what was going to be done about the electric pump. Chairman Healy stated he was going to talk to DCK about it. To date, DCK had not indicated if it was working or in need of repairs. Mark Rogers recommended and that they would have to get a quote and see what the cost would be for repairs.

NEW BUSINESS:

Chairman Healy and the Board discussed the AFTEC & Filter Source Quotes. Chairman Healy made the motion to approve the AFTEC quote if the total is \$9,943.04, Commissioner Dennison seconded, all in favor.

A resolution was needed to balance out the 2019 fiscal year, Chairman Healy read the following from the resolution: WHEREAS, a budget amendment is needed to transfer money from the budget between appropriations for those costs associated from J.8340.400 transmission and distribution contractual \$35,000.00 To J.8320.400 power and pumping contractual \$25,000.00 and J.8330.400 purification contractual \$10,000.00. THEREFORE, BE IT RESOLVED, that the Board of Water Management does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined. Chairman Healy made the motion to accept the Resolution as read, Commissioner Dennison seconded the motion. Chairman Healy took a roll-call vote: Chairman Timothy Healy-Aye, Commissioner Mike Hughes-Aye, Commissioner Leslie Dennison-Aye, Commissioner Drew-Aye, motion carried.

Chairman Healy presented the hourly rate Quote from WDR, the same company used in the past, for the AUD. He stated that, in the past, the cost was approximately \$2,000.00 and asked if anyone

had any questions. Chairman Healy asked for a motion to approve the Quote from WDR. Commissioner Dennison made the motion and Commissioner Drew seconded, all in favor.

Commissioner Hughes ask if Jack Hall should be contacted on the dehumidifier situation. There was much discussion among the Board. Chairman Healy stated that he was going to contact DCK.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

None.

AUDIT AND APPROVAL OF CLAIMS:

Chairman Healy asked for the motion to approve Abstract #12 in the amount of \$35,694.86 Commissioner Dennison made the motion and Commissioner Drew seconded, all in favor.

ADJOURNEMENT:

Commissioner Dennison made the motion to adjourn the meeting, Commissioner Drew seconded the motion, all in favor, Meeting adjourned.

Respectfully submitted,

Susan M. Westbrook