

**SCHUYLERVILLE / VICTORY
BOARD OF WATER MANAGEMENT**

Monday July 22, 2019 at 7:00 pm
Village of Victory

PRESENT:

Timothy Healy, Village of Victory, Chairman
Michael Hughes, Village of Schuylerville, Commissioner
Leslie Dennison, Village of Victory, Commissioner
Bryan Drew, Village of Schuylerville, Commissioner

ABSENT:

None

BOARD ANNOUNCEMENTS:

The next meeting is changed to August 26th at the meeting hall in the Village of Victory and the September meeting is changed to the 23rd.

BOARD CORRESPONDENCE:

Joe Finan, Project Manager for the Historic Hudson-Hoosic Rivers Partnership, discussed the Application for Water Hook-Up at the Visitor's Center. Mr. Finan reported that a 4" line will have to be put into the main for fire suppression. Mr. Finan brought a set of drawings of the site plan with him and agreed to supply the needed pages to the Board electronically. He currently has a rough estimate of cost from Mark Rogers. The process is such that the Partnership submits an Application for Water Hook-Up to the Water Board, the Board retains a contractor to do the work, and then the Partnership reimburses the Board for the expenses incurred. It was agreed that Mr. Finan should consult Schuyler Hose for the particulars of the fire suppression and the hydrant. Chairman Healy will contact Mark Rogers concerning his schedule and look into the permits needed. There was further discussion that the Water Board is responsible for the tap and that the Partnership will need a contractor to bring the line from the building-side of the tap into the building.

Andrew Alberti, Flatley Read, Town of Saratoga Home Improvement Program discussed the Grant awarded to the homeowner of 16 Grove Street. The Rehabilitation Specialist for the Program recommended abandoning the old water line and creating a direct line right into the home. Mark Rogers was contacted for a cost estimate for the water line work and Tim Powell gave a quote for the road cut work (the project will involve cutting the road to move the curb stop in front of the home). The Program will draft a contract between the homeowner and the Water Board, the principle on the contract. The Town of Saratoga Home Improvement Program will reimburse the Water Board for 100% of expenses incurred. The homeowner is not the payee but would need to approve the work done or the Rehabilitation Specialist and the Village Building Inspector can sign-off that the work has been completed. There was also discussion and agreement that it was logical for Mark Rogers to do the work for both the Water Board and the homeowner.

MINUTES:

Chairman Healy stated that the minutes from the June 17th meeting and the July 1st special meeting were available for review. Chairman Healy asked if there were any questions. Clerk/Treasurer Westbrook pointed out the correction on p. 4, Audit and Approval of Claims, from \$22,124.36 to \$20,671.22 due to the removal on the Ferguson Invoice pertaining to sewer not water. Chairman Healy asked if there were any more question on the June 17th minutes. Commissioner Dennison made the **motion** to approve the minutes as corrected, Chairman Healy seconded the motion, all in favor.

Chairman Healy asked for a motion to approve the minutes for the July 1st meeting. Commissioner Drew made the **motion** to approve the minutes for the July 1st meeting, Commissioner Hughes seconded the motion, all in favor.

TREASURER'S REPORT:

Bank Balances:	
Operating Account	\$ 205,046.60

Filter Account	\$ 137,263.11
Meter/Capital Reserve Savings Account	\$ 251,016.33
Water Tank Savings	\$ 8,763.79

DCK PLANT OPERATIONS:

Chairman Healy read from the DCK report - tasks completed in June 2019-

Some items of note during the month-

- The Hach Partnership Maintenance Agreement is due for renewal. A copy of the proposed renewal contract from Hach company is attached for the Board's consideration and action. As you know, we utilize a great deal of Hach Equipment at all locations connected to the water treatment plants and distribution system. This maintenance agreement covers most of the equipment for the quarterly maintenance checks as well as equipment and labor costs as identified in the agreement.

The amount of the agreement is \$9,547.71. Commissioner Dennison made the **motion** to approve the contract for Hach in the amount of \$9,547.71, Commissioner Drew seconded the motion, all in favor.

- We have received a price quote for the replacement of the Hypochlorite pumps at the Victory Water Treatment Plant. Thanks to Mark Dennison, who contacted JEM Enterprise, we have been able to recreate the initial installation of equipment. As noted in several past month's reports, we have had issues with keeping the Victory plant on line, most of the issues have been related to keeping a good chlorine residual leaving the plant. This is related to the pumps themselves, SCADA control and the CL17 Monitoring equipment. Replacing the pumps and control issue in the chlorine room is a big step in getting the facility to stay online more often. We will still need to address the SCADA system controls and then try to find a good solution the monitoring device so that the plant does not shut down following a filter backwash sequence.

Chairman Healy reported that he received another quote today from Kennedy Equipment Co., in the amount of \$10,152.00 and one received from JEM for \$8,793.85.

Commissioner Dennison reported that the pumps needed to be purchased as the Victory Plant is not operating correctly. She also stated that Well #1, at the Victory Plant, is only operating at 70%. Well #2 is in worse condition and needs electrical work and to be replumbed.

Chairman Healy made a **motion** to approve the quote from JEM in the amount of \$8,793.85, Commissioner Drew seconded the motion, all in favor. Chairman Healy will speak to Mark Rogers about working on the wells.

- DCK Services LLC was notified of a claim by the neighbor of the water storage tank back in January of this year. We checked the records associated with the facilities and found there were failures in the Clearwell pump controls as well as the high-level tank alarm and sequencing at the storage tank. The overflow at the tank was caused by several equipment/SCADA device failures overnight during that night. We have answered the insurance agent with our denial and a copy of the memo is attached.

Chairman Healy is waiting for a signed contract from DCK and proof of their Certificate of Insurance before contacting the insurance agent again.

- TC samples were transported to CAN on the 24th.
- The water leak repair on Route 113 was completed on June 18th and a Boil Water Notice was issued; TC samples were collected on the 19th and 20th and found to be clean. The boil water notice was lifted on the 20th in accordance with directions from the NYS DOH.

- Don Coalts ensured that the Monthly Operations Report (MOR) was submitted in a timely fashion to the Glens Falls Office of the DOH (prior to the 10th of the following month).

- DCK Services personnel interacted with the DPW personnel on an "as needed" basis to address several needs throughout the system. We also stay in touch with Chairman Healy, as needed, for other various subjects as they come up, from time to time.

- DCK has reached out to multiple SCADA and IT firms for updates on the computer programs used by the RO Facility and in an effort to include the Victory Plant in the upgrade discussion. Thus far, the only written response has been from GCS. We are awaiting at least two others in the near future. The upgrade is necessary as the base of our current system is Windows XP and no longer compatible with the SCADA and Remote Access software. We are in grave danger of losing the ability to access the plant remotely with

getting this necessary work done ASAP. We will continue to seek the written proposals for your review so action can be taken on this important project.

- The well pitless and piping sleeve should be replaced at the RO Facility, specifically on Well #2. You may recall that the same action was undertaken last year on Well #1.
- We have also discussed the method for cleaning out the surge tank at the Victory Plant with Mark Rogers. He is considering the alternative we have suggested and trying to come up with another solution. We look forward to his input in the near future.

The Board reviewed the proposal from Mark Rogers (MJR Construction Services) with regard to Schuylerville Well #2 Improvements.

Commissioner Dennison made a **motion** to approve the quote from Mark Rogers, Chairman Healy seconded the motion, all in favor.

The Board reviewed the quote from Mark Rogers for the Victory Water Plant effluent tank, in the amount of \$4,280.00. Chairman Healy will ask Mark Rogers to look at Victory Well #1.

Chairman Healy made a **motion** to approve the quote, in the amount of \$4,280.00, from Mark Rogers to clean-out the surge tank for Victory Well #1, Commissioner Drew seconded the motion, all in favor.

- The RO Plant dehumidifier has been moved to the Victory Plant and we are in the process of evaluating its effectiveness – this has been an especially harsh week for that evaluation based on the summer weather pattern we are experiencing.

The Board discussed the new dehumidifier in Schuylerville – it is working well. The old one was moved to Victory but it cannot be started up because of issues with the ventilation system.

Chairman Healy will talk to DCK and emphasize the importance of addressing the ventilation system.

OLD BUSINESS:

Victory Water Plant posts, fencing and gate knocked down. Chairman Healy reported that the SVBOWM does not own the land at the entrance, there is an easement. There was discussion about purchasing and installing security cameras at both the Victory and Schuylerville Plants. Chairman Healy will speak to the Victory DPW about repairing and reinforcing the fence and gate. He will also speak to the farmer about the best way to provide him with access to that area.

Water usage by breweries, Clerk/Treasurer Westbrook provided the Board with water usage information on three breweries. Chairman Healy made a **motion** to table the issue of water fees, Commissioner Drew seconded the motion, all in favor.

Riding lawn mower, there is no new information. Chairman Healy will speak with DPW Supervisor Decker about working on it.

Water Tower Generator, solenoid replacement, Don Coalts e-mailed Chairman Healy and said Cummins tested the solenoid a week ago and he was waiting for the information.

Overflow Pipe, the Board had a lengthy discussion about the Victory Plant overflow pipe. Mark Dennison and DPW Supervisor Decker discussed the best location. There was also discussion about increasing the size of the culvert at the bottom of the driveway of the neighboring property. Chairman Healy will speak with DCK and the DPW Supervisors of both Villages.

Tool/Supply Order for Water Trailer was placed, and not received to date. Inventory pending with DPW Supervisors Decker & Lloyd.

Draft of Revised Application for Water Hook-Up was reviewed by the Board. Additional revisions were needed and the form will be approved at the August 26, 2019 meeting.

Selective Insurance Driveway Claim #21995870 Quotes from Richard's, Caton's, and Heritage. The Board selected Richard's Paving as they have done work at that site in the past. Commissioner Dennison made a **motion** to approve the quote from Richard's Paving and move forward with fixing the driveway, Commissioner Drew seconded the motion, all in favor. Chairman Healy will contact the property owner tomorrow. The Board further discussed replacement of the existing culvert at the end of the driveway to help prevent damage in the future.

New Business:

The Board reviewed Credit Card information provided from Glens Falls National Bank through First National Bank of Omaha. Commissioner Drew made a **motion** to apply for the Business Edition Card, Commissioner Dennison seconded the motion, all in favor.

Cell Phone for Clerk/Treasurer. Clerk/Treasurer Westbrook was waiting to hear back from the representative from Verizon with details. The Board discussed the need for the cell phone and advised Clerk/Treasurer Westbrook to move forward with purchasing one.

Clerk/Treasurer Westbrook provided information for Steel-Toe Sewer Waders to be purchased for the Water Trailer. Chairman Healy made a **motion** to approve the purchase of waders, Commissioner Drew seconded the motion, all in favor.

Public Comment:

The Board discussed the fact that C.T. Male was retained by the Water Department to look at the overall system, make upgrades and improvements, and find out if there were any grants available. They met with both DPW's but there has not been any update. Clerk/Treasurer Westbrook will contact Kathryn Serra to follow-up.

Executive Session:

Audit and Approval of Claim:

Chairman Healy made a **motion** to approve Abstract #2 with the subtraction of the Post Star Invoice (\$67.20) as it included an ad for Commissioner the Village of Schuylerville, for a total of \$39,012.46, Commissioner Dennison seconded the motion, all in favor.

Adjournment:

Commissioner Dennison made a motion to adjourn the meeting, Commissioner Drew seconded, all in favor.

Respectfully submitted,

Susan N. Westbrook