

Village of Schuylerville
Monthly Meeting Minutes
July 08, 2020

PRESENT:

Mayor Dan Carpenter
Deputy Mayor Jason Young
Trustee Whitney Colvin
Trustee Bryan Drew

ABSENT:

Trustee Tim LeBaron

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management Meeting Monday July 20th at 7:00 pm in the Victory Meeting Hall SOCIAL DISTANCING PROTOCOLS WILL BE ENFORCED.
- Schuylerville Planning board public hearing and meeting on Monday July 20th at 6:30 pm
- Schuylerville Village Board Workshop Meeting Monday August 3rd at 6:30 pm at the Schuylerville Village Hall.
- Schuylerville Village Board Meeting on Wednesday August 12th at 7:00pm at the Schuylerville Village Hall.

DAVE MEAGER PRESENTS ON INSURANCE

Dave Meager from Amsure presented on insurance for the village. He had provided the board with a summary of insurance prior to the meeting, which they had received via e-mail. He mentioned that the insurance for the village was divided into two parts. One was for the fire department and the remainder was for all other parts. This is because the fire company insurance pays considerable dividends on an annual basis. The portion he was presenting on at this meeting was the village portion.

He explained in detail the values listed and pointed out the additional premiums that cover the water plant, for which the village is reimbursed from the water department. He noted that Selective Insurance gave the village a 15% discount on our auto insurance, as the vehicles were

not being used as much due to COVID-19 restrictions. He mentioned that Treasurer Heyman had reached out to him with the inventory compiled for the capital assets plan and that he would review the items and values and make any amendments that are necessary. Dave Meager noted that prior to the COvid restrictions his office was already paperless, and that he felt that Amsure was able to maintain the same level of service that the village had always experienced. Mayor Carpenter and Deputy Mayor Young pointed out that they felt there were some buildings that were valued a little high and some that were valued low. He stated that he would reach out to Dave to rectify these numbers.

MINUTES: The minutes from the previous meeting were presented for approval. Deputy Mayor Young made the motion to approve the minutes, Trustee Drew seconded the motion, all in favor.

TREASURER'S REPORT:

General Fund Statement balance	\$309,037.27
Sewer Now Statement Balance	\$249,034.68
Trust and Agency	\$38,700.90
General Fund CD	\$504,026.50
Sewer Fund CD	\$201,610.60
Memorial Day	\$3,863.39
General Fund Money Market balance	\$306,843.00

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Supervisor Decker was on vacation, so Mayor Carpenter reported on the DPW. The parking lot at the visitor's center was 90% complete, with only the connecting stonedust path from the paved handicapped pad to the trail to be completed. A seasonal part-time person was hired and will work 29 hours per week as opposed to the budgeted 20 per person until we are able to hire a second person. A tree came down on a car on Green Street during the last storm. The DPW crew removed the tree, and then later were called to assist action septic with a sewer line break on Oak Lane. There was a probationary meeting to be held for Cheryl Norton, but it was postponed due to the sewer break problem.

- CODE ENFORCEMENT

Gil Albert was not present to give his report.

- FIRE DEPARTMENT

July 2nd – Ryan Longacker’s application for membership was approved by company vote. He is a village resident and student at Schuylerville High School. Letter addressed to the village board requesting his appointment as a Probationary Firefighter has been submitted for approval at tonight’s village meeting.

SHC 2019 AWARDS

- Prior to our July 2 meeting an awards ceremony was conducted to distribute awards for 2019. Thank you to Mayor Carpenter and Supervisor Wood for attending and making presentations.
- SHC Ladies Auxiliary was honored for 50 years of service.
- Lt. Mark Wells received the Town of Saratoga Supervisors Award.
- Chief Myers, Lt. Mark Wells & FF Paul Chojnacki received Meritorious Awards.
- FF James Carr received the FF of the Year award.
- 14 Members received Attendance Awards recognizing members with over 200 hours.

Years of Service Awards:

- Travis Holcomb – 5 years
- David Duval – 10 years
- Ray Carr – 15 years
- Frank Merrill – 15 years
- Richard Behrens – 25 years. Life Membership
- Mat Varner – 25 years. Life Membership
- James Carr – 30 years
- Wes Wohl – 35 years
- Mike Barron – 45 years
- Joe Turcotte – 50 years

- WASTE WATER TREATMENT PLANT

Charles Sherman participated via Zoom. Sherman stated that the plant was running well in spite of the heavy rain, He felt that this was due to the fact that the ground was very dry. He stated that the MCC room air conditioner failed. He would like to get this system up and running to avoid having the equipment overheat.

- HISTORIAN/VISITORS CENTER

No report.

- PLANNING BOARD

No report

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

Bryan Drew reported for the water board. Seventeen Pearl Street reported a water leak on the property. Drew went to the site and observed that there was some water coming from what looked like an old water line. DPW from both villages and the water operator state that the line in question had been capped several years ago.

Drew stated that the board had hired a new water clerk. Chairman Healy has taken on the following tasks; acquiring proposals for maintenance contracts on all three generators, following up on DCK regarding the debris around the plant and following up on the roof contractor at the Victory Plant. The workman's comp plan was discussed regarding the Theodore Derby case which costs the water department over \$20,000.00 per year. Unfortunately, there is no way to reopen these cases once they are resolved. There was some discussion as to the fact that the village was also self-insured through the county. It was determined that the board would investigate the matter to determine if this was a prudent way to insure for workman's compensation.

Mayor Carpenter asked Trustee and Water Commissioner Drew if they could meet sometime over the weekend to review the plan before the presentation.

- CLIMATE SMART COMMITTEE

No report

PUBLIC COMMENT:

Wendy Lukas asked what the public hearing for the planning board was regarding. She asked if the treasurer's report could include the taxes received. She asked if the department of health had been updated regarding the water leak situation. She also asked if the board had a plan regarding street and parking lot maintenance. Mayor Carpenter stated that during the budget process, the board had decided that the next streets to be repaved were the lower end of Spring street and the adjacent portion of Ranger Road. This work has been completed. The next area slated for maintenance are the alleys Oak and Walnut. Originally the budget included CHIPS revenue to pay for road repair, but the village has been advised that due to the deficits faced by the state due to COVID-19, municipalities should not count on CHIPS monies to help with road repairs. Ms. Lukas also inquired into the subject of the stop sign on Red's road that had been discussed previously.

OLD BUSINESS

Deputy Mayor Young spoke on the subject of the sidewalk which was removed by Mr. Ferillo, owner of KO Motorsports on Spring Street. Young asked if the board would agree to extend the time for Mr. Ferillo to make the required changes. Mr. Ferillo was hoping that the village board would make some concession to him, namely he would like to split the area, replace the sidewalk in part of the area, then create a crosswalk to connect to the other side of the street where there is

an existing sidewalk. Deputy Mayor Young made a motion to extend the time we had given Mr. Ferillo to remedy this situation to September 1st. Trustee Drew seconded the motion, all in favor.

NEW BUSINESS:

Deputy Mayor Young made a motion to move forward on whatever remedies were approved by the state as pertains to the moving of the stop sign, that we authorize the DPW to move the sign.

Request for appointment of firefighter Ryan Longacker. Trustee Drew made the motion to approve this appointment, Mayor Carpenter seconded the motion all in favor.

RFP for Auditing services Heyman stated that there had been a couple of requests for an audit of the village books. The only concern that she had at first was the cost of auditing services (typically thousands.) Historically the village has hired an accountant to come into the office to assist in filing the Annual Update Document (AUD) for the fiscal year end. This usually costs approximately \$3,000.00. Heyman feels, however, that as this will be her third year of preparing and submitting the AUD for the village, that she feels fairly confident that she can enter the information for the AUD herself. Before filing and uploading to the state, the auditor could check her work as part of the services. Heyman was able to obtain an RFP from the Town of Queensbury, courtesy of Barbara Tierney that she has adapted to fit the village. The board would like to see the audit cover three years' worth of transactions. Deputy Mayor Young made the motion to approve sending out the RFP, Trustee Colvin seconded the motion, all in favor RFP approved.

Treasurer Heyman spoke regarding the interest income of the CD's. She stated that while in the beginning, the CD's were earning very good interest, due to the economic downturn caused by COVID, the interest rates on the CD's are currently at .15%. The money market is currently at .40. She recommended opening a money market for the sewer account and putting the money from the CD's into the money markets. She feels that this will give us more flexibility Trustee Colvin made the motion to close the CD to the money market, Trustee Drew seconded the motion, all in favor.

The subject of the woodchuck infestation came up. Trustee Drew was not comfortable with killing the woodchucks and abstained from voting on selecting the quote for the extermination. The board discussed a preventative plan to keep the woodchuck situation in check. Trustee Colvin made the motion to accept the contract from Orkin for up to \$5,000.00, Deputy Mayor Young seconded the motion, all in favor.

The new seasonal part time DPW hire, David Golden, was approved by the board. Trustee Colvin made the motion, Trustee Drew seconded the motion all in favor, hire approved.

The board agreed to attend the Water Board Meeting to discuss the water master plan presented by CT Male.

PUBLIC COMMENT:

Wendy Lukas asked if there was any progress regarding the irrigation of the pond by the brewery. There was some discussion regarding what is the best way to clear the growth that is in the pond. She expressed concern that any chemicals used to clear the growth in the pond could also kill the fish that are currently in the pond as well. Mayor Carpenter stated that there has not been a definite plan solidified as to how the board will proceed in cleaning the pond.

APPROVAL OF VOUCHERS:

Trustee Colvin made the motion to approve the General fund vouchers in the amount of \$106,329.97, Trustee Drew seconded the motion, all in favor.

Trustee Colvin made the motion to approve the Sewer fund vouchers in the amount of \$2,233.24, Trustee Drew seconded the motion, all in favor.

EXECUTIVE SESSION:

None

ADJOURNMENT:

Deputy Mayor Young made the motion to adjourn the meeting, Trustee Drew seconded the motion, all in favor, meeting adjourned.