

**Village of Schuylerville
Monthly Meeting Minutes
Monday November 09, 2020**

BOARD ANNOUNCEMENTS:

Mayor Carpenter announced that he has appointed Dan Baker to the open position of trustee. Dan Baker was sworn in at the meeting via Zoom.

- Schuylerville/Victory Board of Water Management Meeting Monday November 16th at 7:00 pm in the Victory Meeting Hall SOCIAL DISTANCING PROTOCOLS WILL BE ENFORCED.
- Schuylerville Village Board Workshop Meeting Monday November 30th at 6:30 pm at the Schuylerville Village Hall.
- Schuylerville Village Board Meeting on Wednesday December 9th at 7:00pm at the Schuylerville Village Hall.
- Planning Board Meeting on November 16th at the Village Hall in Schuylerville at 6:30 pm.

MINUTES: Trustee Colvin made the motion to approve the minutes from the last three meetings, Trustee LeBaron seconded the motion, Trustee Baker recused himself, as he was not at the previous meetings, Mayor Carpenter aye, Trustee Drew aye, minutes approved.

TREASURER'S REPORT:

General Fund Statement balance	\$135,012.33
Sewer Now Statement Balance	\$168,022.94
Trust and Agency	\$38,525.05
General Fund Money Market	\$1,012,060.06
Sewer Fund Money Market	\$301,956.73
Memorial Day	\$3,863.39

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Reported at workshop.

- CODE ENFORCEMENT

No report

- FIRE DEPARTMENT

No report

- WASTE WATER TREATMENT PLANT

Reported at workshop

- HISTORIAN/VISITORS CENTER

No report

- PLANNING BOARD

Leona Colvin was present at the meeting and gave a report of the last meeting. She stated that the board was waiting on some revised plans for the hairdresser salon. She stated that the board anticipates voting on the 231 Broad Street micro apartments at the upcoming meeting on the 16th. Mayor Carpenter informed Leona that he had received an application for the open position on the planning board and that he would forward the information on to the planning board.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

Trustee Drew gave a synopsis of the previous meeting. He reviewed the old business that had been revisited and items that Chairman Healy would be following up on. He touched briefly on the report of a possible water leak at 77 Green, which was determined by DPW supervisor Decker to be groundwater. Trustee Drew stated that he would follow up on the matter of the water courses for DPW members Pat Grogan and Ryan Campbell for their class D licenses. Mayor Carpenter asked what the status was on the roof for the Fort Hardy treatment plant. Trustee Drew stated that Treasurer Heyman had made calls to seven contractors but was only able to get one contractor to come out to meet Don Coalts on Friday to give an estimate. The question was raised as to whether there was a warranty on this roof. Treasurer Heyman stated that she had reached out to Gary Robinson to find out who the contractor was on the water treatment plant roof.

PUBLIC COMMENT:

Steve Thurston of 120 Katherine Street in Saratoga attended the meeting via Zoom. He introduced himself as a new reporter in town. He has started a business website called Foothills Business Daily.

Wendy Lukas stated that, referring back to the workshop minutes, that she felt that the village should not allow the Johanson's to connect to the village sewer system as outside users.

OLD BUSINESS:

None

NEW BUSINESS:

There was a presentation of a resolution designating offices to be filled in the general village election on March 16, 2021 Mayor Carpenter read the resolution as follows;

WHEREAS, The Village of Schuylerville Elections will be held Tuesday, March 16, 2021 at the Village Fire House, 35 Spring Street, Schuylerville New York.

WHEREAS There will be vacancies for the office of Mayor, a four-year term, two Trustees each a four-year term and a Special Election for Trustee for a two year term election to fill an unexpired term.

NOW, THEREFORE, be it resolved that the Schuylerville Village Board hereby does approve and endorse the public announcement of board vacancies as written in this resolution.

Trustee Baker made the motion to approve the resolution, Trustee Drew seconded the motion, roll call as follows; Mayor Carpenter aye, Trustee LeBaron aye, Trustee Colvin aye passes 5-0.

There was a presentation of a resolution to approve the signing of the Fort Hardy Master Plan contract with New York State. Mayor Carpenter read the resolution as follows;

WHEREAS, the Village of Schuylerville has applied to New York State for a grant in the amount of \$48,750 under the NYSDOS Local Waterfront Revitalization Program under the CFA 2019 funding round for the **Fort Hardy Park Master Plan** on village-owned lands in the Village of Schuylerville;

WHEREAS, the Village of Schuylerville owns a 22.01-acre parcel on NY-29/Ferry Street which is bordered by the Hudson River. The Village intends to update the park's facilities and a master plan will be developed for the property to accomplish this. The master plan will consider current and potential uses of the park, necessary improvements, pedestrian walkways, waterfront access, and connections to the Champlain Canalway Trail/Empire State Trail;

WHEREAS, the Village of Schuylerville will contribute the required 25% grant cash match of \$16,250;

WHEREAS, the total project cost is \$65,000 to complete the Fort Hardy Park Master Plan;

NOW, THEREFORE, be it resolved that the Schuylerville Village Board hereby does approve and endorse the application for a grant under the Local Waterfront Revitalization Program, for a project known as **Fort Hardy Park Master Plan** located within this community.

Trustee Colvin made the motion to approve the resolution, Trustee Drew seconded the motion, all in favor.

The board discussed the need for the board to appoint a zoning commission. This will be the first step in revisiting the adoption of zoning. Trustee Baker made the motion to announce the formation of a zoning commission, Trustee Drew seconded the motion all in favor.

There was a discussion concerning the appointment of a Fort Hardy Master Plan Advisory Committee. Mayor Carpenter stated that he would like this to be a seven-member committee. Trustee Drew made the motion to approve the formation of this committee, Trustee Baker seconded the motion, all in favor.

There was a presentation of a resolution to transfer funds to Law contractual for the payment for work on the garbage truck bond and the transfer to auditor contractual for the 2019 and 2020 audits.

Mayor Carpenter read the resolution as follows;

WHEREAS, a budget transfer is needed to transfer money from the budget between appropriations for those costs associated;

From:

A.1620.400 Buildings Contractual	\$5,500.00
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To:

A.1320.400 Auditor Contractual	\$4,500.00
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A.1420.400 Law Contractual	\$1,000.00
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Trustee Colvin made the motion to approve the resolution, Trustee Drew seconded the motion, all in favor, resolution passed.

The board discussed the need for a laptop for the Zoom meetings and to allow the clerk/treasurer to use this when she works from home. Trustee Baker stated that the only request that he had was that the board make sure to get the solid-state drive. He also felt that the 17 inch would be easier for the office staff to use. All were similarly priced. Trustee Drew made the motion to approve the purchase of a laptop for up to \$800.00, Trustee Baker seconded the motion, all in favor, purchase approved.

The building inspector issued an order to remedy to KO Motorsports. Attorney Klingebiel spoke with the owner of the building who agreed to paint lines on the area to designate this area as a sidewalk and to tell the tenant that he must not park in this area.

The board discussed hiring a part-time seasonal employee to assist with snow removal. Trustee Baker made the motion to approve the hiring, Trustee Drew seconded the motion, all in favor.

Trustee Drew stated that there were several lights in the Veteran's Park that needed to be addressed. Drew was able to get three quotes to investigate and repair the lights in the park. Wilder Electric was the best price at \$1,080 which includes labor and materials. Trustee Colvin made the motion to approve the Wilder quote, Trustee Drew seconded the motion, all in favor, quote approved.

Leona Colvin spoke regarding zoning. She once again offered to chair the Zoning Commission. Mayor Carpenter appointed Leona as chair for the commission. There was some discussion as to whether the commission needed to be advertised before the chair was appointed. Mayor Carpenter said that if there was an issue with the order of things that he would remedy this at the next meeting.

Leona stated that she had reached out to Mr. Plant, who is the person from CT Male who had done the original work on the zoning. Mr. Plant is now with Bergman and Associates. They agree that they can do a cursory review to ensure that the zoning meets state code. A new SEQR would need to be done. She asked for the board's permission to ask for a proposal on the SEQR and review. The board all agreed that they would like Ms. Colvin to move forward on obtaining the proposal.

PUBLIC COMMENT:

Wendy Lukas had a question about the lights in Veteran's park She did not realize that this was village property.

APPROVAL OF VOUCHERS:

Trustee Colvin made the motion to approve the vouchers for the A Fund in the amount of \$20,514.23 and the G Fund in the amount of \$3,097.41. Trustee Drew seconded the motion, all in favor, vouchers approved.

EXECUTIVE SESSION:

ADJOURNMENT:

Trustee Colvin made the motion to adjourn, Trustee Drew seconded the motion, meeting adjourned.

Recording Secretary,

Cory Heyman