

**Schuylerville/Victory Board of Water Management**  
**Monthly Board Meeting Minutes**  
**April 25, 2022**

**6:30 PM 2023 SVBOWM budget review;**

The board determined that they would like to reduce the proposed rate for water from the original \$140 per quarter to \$135.

The board reduced several accounts including the home and community personal from \$15,000 to \$11,500 based on historical spends. The most notable reduction was transmission and distribution, down from \$171,125 to \$140,000. This was after a discussion at length regarding the extreme fluctuation in this account over the years. This year's spends were largely due to the issues encountered while changing out the non performing hydrants. Schuylerville Clerk Treasurer Heyman (temporarily filling the water clerk position) suggested that creating a repair "type" reserve could help with these extreme variances in this account line.

BOARD ANNOUNCEMENTS:

The next meeting will be on May 16th, at the meeting hall in the Village of Victory. There will be a public hearing on the 2023 SVBOWM tentative budget as well as the formation of a filter replacement reserve account (Fort Hardy Plant) and a reserve for the rehabilitation of the Victory filtration plant. The public hearing will begin at 6:45, followed by the regular meeting at 7 PM.

BOARD CORRESPONDENCE:

Tim Sidore of 231 Broad Street has requested a water connection for a sprinkler system for the apartments being built in the existing building. He has not yet presented the board with details on where he intends to connect from his building to the main. Treasurer Heyman has advised him that he will need to work with DOT to obtain permitting for this connection. Commissioner Dennison asked if the resident had submitted any plans that would indicate what size connection he would need. Treasurer Heyman shared with the board the plans for the sprinkler system, which showed that the sprinkler system would need a 2 inch line. Commissioner Dennison also pointed out that the building owner at 231 Broad would need to be compliant with a backflow prevention valve. This was agreed by the other board members. The board stated that they would need more information before they could approve this connection to the main.

MINUTES:

There were no minutes to present, as the water clerk at the time of the last meeting is no longer working in this position.

TREASURER'S REPORT:

Bank Balances:	
Operating Account	\$ 167,234.89
Filter Account	\$ 167,458.03
Savings Account	\$ 251,361.81

### JCF PLANT OPERATIONS:

The rehabilitation of the Victory Plant was the main topic of discussion. Jake Fort has obtained quotes for the media, the rental of the equipment to remove the old media, as well as the cost for Hungerford and Terry to oversee the project. Fort is still waiting on an estimate from Rozell. Fort stated that when the contractor came to the worksite, they pointed out that the opening to the tank that they would need to access was too small and would not meet current OSHA standards. This led to the options of either replacing the tanks or possibly cutting a door in the side of the tank. The issue with the latter option is that the condition of the inside of the tank is unknown at this point. Fort will be obtaining quotes for replacement of both tanks as well as modifying the current ones to OSHA compliance.

Commissioner Dennison asked if there could be funding available in the form of grants for this project. Chairman Drew stated that he would ask Kathryn Sera from CT Male if she knew of any funding available for this.

### OLD BUSINESS:

A contract with CT Male Associates had been previously presented to the board for an engineer's report-NY State Assisted Drinking Water Infrastructure Projects, in the amount of \$14,850.00 including reimbursables. Commissioner Dennison made the motion to approve this contract, Commissioner Healy seconded the motion, all in favor, contract approved.

### NEW BUSINESS:

The matter of the replacement of the former water clerk was discussed. Village of Schuylerville Clerk Helene Patterson had provided a workup of the costs to hire through the temp agency as opposed to hiring direct. The cost savings was over \$16,000 annually. Schuylerville Treasurer Heyman told the board that she felt that the temp agency employees were not working out. She feels that the temp worker does not have the same dedication to the job as a directly hired employee. Commissioner Dennison stated that Mayor Dewey did not want the water board to hire a clerk directly, but that she thought that if the Village of Schuylerville wanted to hire a part time water clerk, that the water board could reimburse for this.

A resolution to transfer funds was presented for approval. This resolution will be attached to the minutes from this meeting and posted on the village websites.

The following vouchers were presented for payment;

- JCF Monthly Water System Management \$7,660.00
- ASRP Heating and Cooling \$4,500.00
- Cummins Inspection \$340.00
- USA Ramp Store \$1,348.00
- USA Bluebook \$572.69

Upon review of these vouchers the board voted to approve the payment of these vouchers.

Treasurer Heyman had provided the board with information on Govdeals, an online auction for selling equipment for the sale of the backhoe. She pointed out that there is no charge to the municipality for using the auction and that the cost is on the buyer. The board asked Heyman to move forward with having the representative from the auction service come out to assess the machine.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

None.

ADJOURNEMENT:

Commissioner Dennison made a motion to adjourn the meeting, Chairman Drew seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

*Cory Heyman*